

Name and Class/ date.....Objective.....

Writing a sick note



There are some special rules you should follow when writing sick note. Here is an example.

2 Road 99 Falaj
Hazzaa
AlAin Po box 120 1 Address of the

Dear 12th May 2020
3 Dear Principal,
I hope you are well. Please excuse Hamed's absence from school for
Today and tomorrow. My son has fever and soar throat. He feels tired
He needs to rest at home. Thank you very much 4 Your

5 Say Sincerely,
Mr. Ali
Hamed's father