Student Performance Evaluation Card

Student Name: Student Grade:
Manager name: Evaluation Date:
Department: Digital Home Education Student ID:

Instructions: Place a check after each question in column A, B, or C based on the student's work habits and performance.

Purpose: To provide student with constructive feedback necessary to enhance their work performance and professional development.

A = Above Expectations B = Meets Expectations C = Needs Improvement

Section 1	A	B	C
1. Carries out assigned duties. (Consider accuracy, neatness, skill, thoroughness, & organization of job)	__	__	_
2. Demonstrates efficient use of time. (Consider volume of work accomplished, and ability to meet deadlines)	__	__	_
3. Ability to work independently with little or no supervision.	__	__	__
4. Exhibits willingness to learn new skills and accept new Responsibilities.	__	__	__
5. Adheres to work schedule (time & attendance).	__	__	__
6. Interacts well with others (co-students & Adults).	__	__	__
7. Demonstrates willingness to follow directions.	__	_ _	__
8. Ability to express thoughts clearly. Orally	__	__	__
Written	__	__	__
9. Adheres to departmental policies & protocol.	__	__	__
10. Approaches work in a professional & conscientious manner.	__	__	__

LIVEWORKSHEETS

Teacher's comments (please use additional sheet of paper if necessary)

Manager's comments (please use additional sheet of paper if necessary)

LIVEWORKSHEETS

Parents Signature _____ Date_____

Managers Signature _____ _____ Date_____

LIVEWORKSHEETS