

WORKING WITH COMPUTERS

Exercise 1 Complete the dialogue by choosing the words from the box.

aren't doing am installing setting up are is
going am using is learning

Paul: Hi, Brinitha.

Brinitha: Hi, Paul.

Paul: How's it (1) _____?

Brinitha: Fine, fine.

Paul: What (2) _____ you (3) _____ at the moment?

Brinitha: Oh, I (4) _____ Nero.

Paul: How are you getting on?

Brinitha: Well, I (5) _____ a network. I (6) _____ Microsoft Server.

Paul: Right. Where is Jackie today? Do you know?

Brinitha: Yes. She is on a training course today. She (7) _____ about the new database system.

Paul: What about Mary and Imran? Where are they?

Brinitha: They (8) _____ in today. They have a day off.

Exercise 2 Complete the sentences with **is / isn't, am / am not, are / aren't**.

1. It _____ going well.
2. I _____ learning a new program.
3. She _____ working in the office today. She has a day off.
4. They _____ installing the new software.
5. We _____ using Word. We have a different word-processing program.
6. We _____ setting up the network.

7. Where _____ they working today?
8. What _____ he installing on the computer?
9. I _____ coming in today. I'm sick.
10. _____ she working at home today?

Exercise 3 Match the sentence halves 1-8 to a-h.

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| 1. Hanka is creating... | a) The software. |
| 2. Philip is inserting a... | b) A check-up |
| 3. Rob is troubleshooting... | c) A file |
| 4. We are running... | d) A device |
| 5. Betty is connecting... | e) CDs. |
| 6. They are burning... | f) Image. |