

<b>1.TAKE</b>	<b>AN OPINION.</b>
<b>2.KEEP</b>	<b>RELATIONSHIPS.</b>
<b>3.BUILD</b>	<b>YOUR EYES OPEN.</b>
<b>4.WORK</b>	<b>INFORMATION.</b>
<b>5.MANAGE</b>	<b>A SITUATION.</b>
<b>6.FORM</b>	<b>YOUR TIME.</b>
<b>7.PROCESS</b>	<b>AN OPEN MIND.</b>
<b>8.GIVE</b>	<b>UNKNOWNNS.</b>
<b>9.WEIGH UP</b>	<b>BOTH WAYS.</b>
<b>10.KEEP</b>	<b>YOUR SKILLS.</b>
<b>11. READ</b>	<b>THE PROS AND CONS.</b>
<b>12.BUILD</b>	<b>YOU AN INSIGHT.</b>