

**1.TAKE**

**2.KEEP**

**3.BUILD**

**4.WORK**

**5.MANAGE**

**6.FORM**

**7.PROCESS**

**8.GIVE**

**9.WEIGH UP**

**10.KEEP**

**11. READ**

**12.BUILD**

**AN OPINION.**

**RELATIONSHIPS.**

**YOUR EYES OPEN.**

**INFORMATION.**

**A SITUATION.**

**YOUR TIME.**

**AN OPEN MIND.**

**UNKNOWNNS.**

**BOTH WAYS.**

**YOUR SKILLS.**

**THE PROS AND CONS.**

**YOU AN INSIGHT.**