

Descriptive Essay

Paper 1 of the BJC consists of 2 sections. In section A you will be asked to complete an essay. In section B you will be asked to complete the business letter. For section A: You will be given 4-5 essay topics. Select ONE topic to write your essay on. Please note that one of the topics will be a friendly letter. It will be marked by an asterisk that looks like this ***. The format of the friendly letter IS **NOT** THE SAME as the format of the business letter. The friendly letter **DOES NOT** have an inside address. Please review the friendly letter format below, then write your essay on the friendly letter topic below.

Friendly Letter Format

Heading

P. O. Box N1234
Nassau, Bahamas

April 30th, 2021

Dear Sam,

Greeting (A comma is used to punctuate the greeting.)

Body

Introduction: 4-5 sentences in length. Indent from the left margin. Express how sorry you are that your friend could not attend the event. Provide details on the date, purpose/name of the event that you attended.)

Body paragraph 1: 4-5 sentences in length. Indent from the left margin. Describe in detail activity 1.)

Body paragraph 2: 4-5 sentences in length. Indent from the left margin. Describe in detail activity 2.)

Body paragraph 3: 4-5 sentences in length. Indent from the left margin. Describe in detail activity 3.)

Conclusion: 4 sentences in length. Indent from the left margin. Wrap up your essay by restating the main idea/ideas that you described.)

Closing

Your friend,

Signature

Rachel

DESCRIPTIVE ESSAY

30 MARKS

Your composition should contain approximately 300 words. Write at least three well-developed paragraphs on the following topic. An outline or plan must be written before you begin your composition. The topic with an asterisk (***) must be written in the correct letter format.

2. ***You and your friend planned on going on a boat cruise but he/she got sick and was unable to go. Write a letter to him/her describing the fun that you had. Be sure to include a description of the activities that occurred.

