

Fill the gaps with **must**, **mustn't** or **needn't**.



"Welcome to "Finest Foods" factory. We are happy that you have come to work for us. Before you start work, I want to familiarise you with some rules and regulations. First of all, you 1) ...**must**... wear the uniforms which are supplied, and you 2) keep your hair covered at all times. You 3) wear gloves unless you choose to, except in a few special areas. You 4) smoke anywhere in the factory apart from the canteen, and you 5) forget to wash your hands after breaks. You 6) stay in the factory during your breaks, but you 7) clock in and out if you do leave the premises. You 8) work overtime, but we do encourage our workers to do so if they wish to. Last but not least, if you have any problems, you 9) go to your supervisor who will help you to sort them out."

Needn't - Didn't need to - Needn't have

- **don't have to/don't need to/needn't + present infinitive** (it is not necessary in the present or future)
You don't have to/don't need to/needn't wear evening dress. It's an informal party. (It is not necessary to wear ...)
- **didn't need to/didn't have to** (It was not necessary in the past and we may not know if the action happened or not.) *She didn't need to/didn't have to wear evening dress as it was an informal party. (It wasn't necessary for her to wear evening dress, and we don't know if she did or not.)*
- **needn't + bare perfect infinitive** (We know that something happened in the past although it was not necessary.) *You needn't have cooked as much food as you did last night. (You did, although it was not necessary.)*

Complete the sentences using the words in bold. Use two to five words.

- 1 It wasn't necessary for him to write to his mum because she rang him.
need He ...*didn't need to write*... to his mum because she rang him.
- 2 We took more luggage than was necessary on our holiday.
taken We *much luggage on our holiday.*
- 3 There's no need for you to water the plants this morning.
have You *the plants this morning.*
- 4 It wasn't necessary for Arthur to get the train because his brother offered to give him a lift.
need Arthur *the train because his brother offered to give him a lift.*
- 5 She came early last night, which wasn't necessary because the party didn't start till ten.
come She *early last night because the party didn't start till ten.*