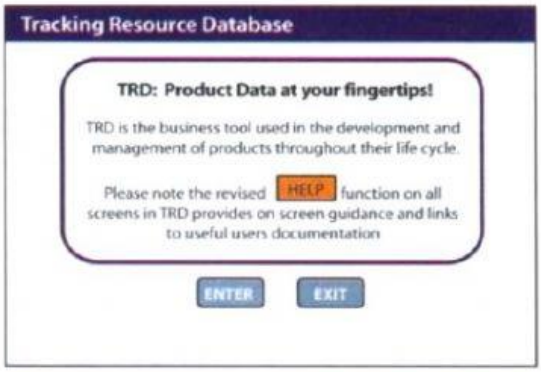
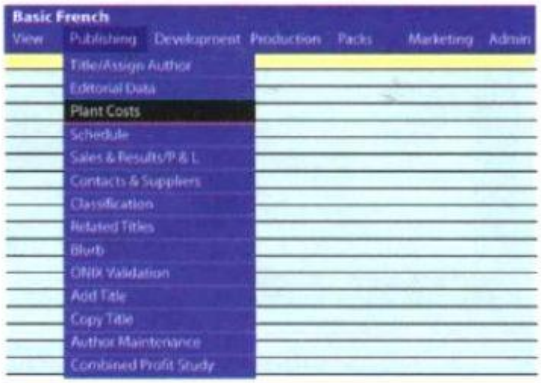
DATABASES

Lesson 4

Activity 1: Listen to two colleagues at a book company. Chris needs some information from the production database. Complete this dialogue.

Chris: Tim, (1)_____ you help me a moment, please?
Tim: Sure. What's the (2)_____?
Chris: I need some (3)_____ about a book budget from the database.
Tim: OK.
Chris: But I don't know how to (4)_____ it.
Tim: No problem.
Chris: So what do I do first?
Tim: Enter your name and (5)_____ and press enter.
Chris: Erm … ?
Tim: You have got a password?
Chris: Erm, I can't (6)_____ it.
Tim: Use mine. Type in t evans, that's t – e – v – a – n – s, then snavet. s – n – a – v – e – t.
Chris: OK.
Tim: Now press Enter. Now what is the name of the book?
Chris: *Basic French.*
Tim: OK. Type in that in the title (7)_____ in the first (8)_____. Now press Find. There it is. OK, budget. Click (9)_____ Publishing and scroll down to Plant costs and click on that.
Chris: Good. There's the budget in the second row. Thanks, Tim.
Tim: No problem.





Project title: **Basic French**

	Budget 40 000	Cost to date	Difference
Editorial	10 000	8 000	+2 000
Design	13 000	12 000	+1 000
Multimedia	5 000	0	+5 000
Freelance	7 000	1 000	+6 000
Marketing	5 000	6 000	−1 000
Summary		27 000	+13 000

LIVEWORKSHEETS

Actividad 2: Listen and repeat these questions.

1 Could you help me, please?
2 Please could you help me?
3 Would you help me with this software?
4 Please could you explain how to do that?
5 Please would you give me your password?

Activity 3: Make questions from these prompts as in the example.

Example: type/name
Could you type in your name, please?

1 open/window
2 turn up/air conditioning
3 turn down/mp3 player
4 give/you/pen
5 answer/phone
6 give/password

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Activity 4: Answer the questions in activity 4 with "yes" or "no" and if "no", give a reason why not.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Activity 5: Write three questions of your own to ask for help.

1. _____
2. _____
3. _____

LIVEWORKSHEETS