

Complete the conversations. Use the correct reported speech form of the words in brackets.

- 1 A** Did she say that ('I want to negotiate a new contract of employment.')?

B No, she said ('I want to extend my present contract.').

- _____
- 2 A** Carlos asked me if ('Has Jim read my report?').

B I spoke to him. I told him ('He hasn't received it.').

- _____
- 3 A** Irma said that ('I'll work late today if necessary.').

B That's strange. She told me ('I'll have to be home by six.').

- _____
- 4 A** Bob and Sandra said ('We might go to Portugal this year.').

B I thought Sandra said ('I'm tired of Portugal.').

- _____
- 5 A** The manager asked me whether ('Can you come in early tomorrow?').

B He asked me, too. I told him ('I can't.').

- _____
- 6 A** My boss told me ('I have finished checking the figures.').

B And did he tell you ('There is no problem with them.').

Complete the conversations. Choose the correct form of the verbs (a, b, or c).

- 1 A Luca told me he __ a week before he resigned.
a had left ☐ b was leaving ☐ c had been leaving ☐
B Did he? Just a month ago, he told me he __ happy here.
a is ☐ b was being ☐ c was ☐
- 2 A A long time ago, Charles asked me if I __ our new catalogue.
a would prepare ☐ b will prepare ☐ c am preparing ☐
B Yes, he told me that you __ the best person to do it.
a have been ☐ b were ☐ c had been ☐
- 3 A Gary! The manager said that you __ to Paris.
a go ☐ b had gone ☐ c had been going ☐
B That was the plan, but then Ahmed told us that he __ instead.
a would go ☐ b had gone ☐ c went ☐
- 4 A Keiko asked me if I __ the invoices from Travers. Is there a problem?
a could check ☐ b check ☐ c am checking ☐
B Well, she told me she __ some errors in them last month.
a would find ☐ b was finding ☐ c had found ☐
- 5 A Who told you that our guests __ yet?
a hadn't arrived ☐ b didn't arrive ☐ c wouldn't arrive ☐
B Stella said that they __ until tomorrow.
a didn't come ☐ b wouldn't come ☐ c hadn't come ☐
- 6 A The board have asked me if I __ the new contract we're hoping for.
a was negotiating ☐ b had negotiated ☐ c could negotiate ☐
B Did you tell them that you __ several contracts in your last job?
a have negotiated ☐ b were negotiating ☐ c had negotiated ☐
- 7 A The judge asked me if I __ the man before.
a would see ☐ b had seen ☐ c will see ☐
B But you'd already said that he __ unknown to you.
a was ☐ b would be ☐ c was being ☐