



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office of Quezon City

ICT/ ENTREP- 6 Worksheet No. 4

Name: _____ Date: _____
Section: _____ Score: _____

Participating in Audio and Video Conferences

Information and Communication Technology or ICT facilities benefits a lot of people from different institutions, corporations and even in the education sector. This includes the use of wireless network, internet, email, computer, tablet, laptop, and any other electronic devices. Audio conferencing is a meeting among three or more persons in different locations that typically uses handheld wired telephones, speakerphones, or mobile phones. Since audio is used during this conference, it is a must to have a clear transmission of everyone's voice while Video conferencing is a meeting among participants in different locations that typically uses computer networks to transmit both audio, text and video data. To participate in video conference, you must have a video camera, microphone, speakers, and video conferencing software along with internet access.

The following are the requirements in using the video conferencing:

- Audio- sound transmitted from any communicating device
- Video- moving visual images usually recorded digitally or by a videotape
- Conference- a meeting to discuss a topic
- Internet Browser- an application used to access different websites
- Internet - the interconnection of computers to access different websites

Tools- In this lesson, it is the software accessed via the internet and used by websites for an online program.

Video conferencing is widely used in different fields- from homes, schools, to business establishments.

- At home , it helps families and friends to stay connected to loved ones from different places in and out of the country.
- In school, it may enable students to see each other, share documents, and discuss lecture even if they are in different cities or even countries. It may also allow virtual field trip.
- In businesses, video conferencing is efficient to use not only during meetings, but also when dealing with costumers. Product demonstration, for instance, may be executed more effectively through video conferencing rather than explaining it verbally.

E-Groups - A group (often termed as a community, e-group, or club) is a feature in many social network services that admits users to create, post, comment to, and read from their own interest.

A. Directions: Match the descriptions in COLUMN A with the words in COLUMN B.
Write the letter of the correct answer on the space provided.

COLUMN A

- ____ 1. Free video conferencing with up to 12 users
- ____ 2. An upgraded version of Google Hangouts created for enterprise customers.
- ____ 3. It offers video call with up to ten friends
- ____ 4. A cloud-based video communications app that allows you to set up virtual video and audio conferencing, webinars, etc.
- ____ 5. A meeting of two or more persons in different locations that typically used handheld wired telephones, speakerphones or mobile basic phones.
- ____ 6. Conducting a conference between two or more participants at different sites using a computer network to transmit audio and video data.
- ____ 7. Provides video chat and voice calls between computers, tablets and mobile devices.
- ____ 8. It is used to optimize audio input and output.
- ____ 9. Video conferencing is also called as I. Google Meet
- ____ 10. A mobile device that has the capacity to download video calling applications.

COLUMN B

- A. Zoom
- B. Smartphone
- C. Teleconferencing
- D. Video Conferencing
- E. Skype
- F. Microphone
- G. ooVoo
- H. Google Hangout
- i. Google meet
- G. Audio conferencing

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