

## Greetings, Introductions and Farewells



### Formal and Informal Greetings:

#### Formal Greetings

- Good morning
- Good afternoon
- Good evening
- How do you do?
- How are you?

#### Formal Responses

- Good morning
- Good afternoon
- Good evening
- Very well, thank you

#### Formal closings

- It has been a pleasure, goodbye
- Thank you for your time, goodbye

#### Informal Greetings

- Hello
- Hi
- How are you doing?
- How have you been?
- How are things going?

#### Informal Responses

- Hello/Hi
- Hi
- Fine, thanks and you?
- Great, thanks

#### Informal closings

- I have to go now, bye
- I'll see you later/around, bye
- Have a nice day, bye

## **Exercise 1**

### **Hello, Goodbye, or Thank You?**

Put the following expressions into the correct column below.

It was nice to meet you

Take care

Ta

What's going on

See ya (see you)

Later

How's life

Morning

Right on

I owe you one

What's new

Cheers

'Sup

Catch ya (catch you)

How's it going

Take it easy

Sweet as

Hey

It's nice to meet you

Have fun

Much obliged

Good afternoon

Thanks

Good evening

What's shaking

What's up

Good night

Cool

I'm in your debt

Ciao ("chow")

**HELLO**

**GOODBYE**

**THANK YOU**

## Exercise 2

### What do you say when...



Someone has a baby \_\_\_\_\_

Someone has a birthday \_\_\_\_\_

It's Easter \_\_\_\_\_

Someone gets his/her car licence \_\_\_\_\_

Someone graduates from high school or university \_\_\_\_\_

Someone gets engaged \_\_\_\_\_

Someone gets married \_\_\_\_\_



It's Christmas \_\_\_\_\_

Someone buys a house \_\_\_\_\_

Someone has an operation \_\_\_\_\_

Someone leaves work to go to another job \_\_\_\_\_



Someone goes on a holiday overseas \_\_\_\_\_

Someone retires \_\_\_\_\_

Someone dies \_\_\_\_\_



<b>Bon Voyage</b>	<b>Condolences</b>	<b>Congratulations</b>	<b>Happy Birthday</b>
<b>Merry Christmas</b>	<b>Happy Easter</b>	<b>Congratulations</b>	<b>Get well soon</b>
<b>Congratulations</b>		<b>Congratulations</b>	<b>Congratulations</b>
<b>Congratulations</b>	<b>Goodbye and Good luck</b>		<b>Happy retirement</b>

### Exercise 3

#### **PAIR WORK – CONVERSATION SKILLS**

Rule here: Do not say FINE!

We need to expand our vocabulary when answering this question.

**How are you?**



Great

Wonderful

Happy

Good

Alright

Awesome

Well

Really

Good

Not bad

Not so good

Sad

Tired

Hungry

Angry

Fed up

Sick



Sleepy

Exhausted

Lazy

Can you think of any other ways to say how you feel?

Remember, don't use the word 'FINE'. This is a generic answer and we want to practise saying in other ways how you feel. It's good practise!

- Practise in pairs.

Ask each other how you are.

Try not to use the same answer twice!