

EXERCISE 4

GLOBAL TECHNOLOGY BHD The Place to Be

Global Technology, a [world – leading organization](#) with core business activities in construction, Information Technology, project management and manufacturing engineering equipment in Malaysia, is [poised for further expansion](#).

Global Technology's dramatic growth in Malaysia has prompted the search for [top notch workforce](#) with the motivation to match the precision and drive of the company's existing team of professionals. In future, you will be a born organizer with the skills to provide statistics and analysis about construction ranking. Specifically, we require:

MECHANICAL TECHNICAL ASSISTANTS

The job involves overseeing the operations and maintenance of all production equipment and facilities. Candidates are also required to plan and execute effective preventive maintenance system. [Keeping abreast](#) of emerging technologies is a must to ensure the global success of the company.

Requirements:

- [Qualification](#) either Degree or Diploma in Mechanical Engineering or related discipline.
- Preferably some years of experience in manufacturing environment
- Fresh graduates are also encouraged to apply
- Good [communication flair](#) to [liaise with other units](#).
- [Internet savvy](#) particularly in new hi-tech design software such as Photoshop and 3XDs.

We offer a great [remuneration](#) package which will [commensurate with](#) your qualifications and experience, as well as excellent [professional development and career growth](#). Plus, holiday [entitlement](#) of 25 days p.a. Interested candidates should apply giving a detailed resume, expected salary, contact telephone number and a recent passport-sized photograph ([n.r](#)) before 15 August 2013 to: -

THE PERSONNEL MANAGER,
HUMAN RESOURCES DEPARTMENT, P.O BOX 777, 50879 KUALA LUMPUR

All applicants will be treated with strictest confidence. Only [short-listed](#) candidates will be notified.

Based on the advertisement given, match the phrases in column A with the phrases in column B which have the same meaning.

COLUMN A	ANSWERS	COLUMN B
1. world-leading organization	F	A. salary
2. poised for further expansion		B. Criteria that is required by the company/ organization
3. top notch workforce		C. Depend on
4. professional development and career growth		D. An official right given to an individual /employee
5. commensurate with		E. To remain aware of something
6. All applications will be treated with strictest confidence		F. A well-established premier company which has interest in different areas.
7. liaise with other units		G. Numerous numbers of knowledge
8. Qualification		H. Ready to develop its business
9. discipline		I. able to get promotions
10. communication flair		J. top achievers
11. remuneration		K. work closely or link on something of common concern
12. entitlement		L. field
13. internet savvy		M. we will not let other people know about your application
14. keeping abreast		N. attractive style when speak or deal with the client
15. short-listed		O. non-returnable
16. notified		P. Selected exclusively
17. (n.r)		Q. Informed