PERSONAL LEADERSHIP • ACTIVITY 2 WORKSHEET

What Matters Most to You?

Core Values Identification & Application to Decision-Making and Leadership Style

Name:	Date:

Part 1: My Top 5 Core Values

#	CORE VALUE	WHAT THIS VALUE MEANS TO ME IN ACTION
1		Owning my responsibilities and following through consistently without making excuses.
2		Treating people's needs—whether a teammate's client bookings or a traveler's holiday—with promptness, urgency, and genuine care.
3		Communicating truthfully, standing up for my team, and having each other's back.
4		Pushing for bold action and moving forward decisively when challenges or tight deadlines hit.
5		Valuing trust and autonomy over micromanagement, and maintaining healthy boundaries and mutual respect.

Part 2: How My Values Guide Decision-Making & Leadership Style

1. Guiding My Decision-Making

In my decision-making, _____ and _____ act as my filter when problems come up. I focus on taking responsibility, being straightforward, and protecting the people affected rather than shifting blame or taking shortcuts. When pressure builds, _____ helps me push for bold, practical action instead of getting stuck, while _____ reminds me not to compromise basic standards or healthy boundaries just for appearances or short-term rewards.

2. Shaping My Leadership Style

In my leadership style, these values pull me toward a blend of _____ and _____. Because I value _____, _____, and _____, I want to be the kind of leader who looks out for the team, stands up for them, and gives people room to own their work without micromanaging. At the same time, _____ and _____ help set clear expectations and keep momentum moving when the stakes are high.

Leadership Brand Summary: Grounded in trust, protective of people, decisive under pressure, and uncompromising on mutual respect and ownership.

LIVEWORKSHEETS