Microsoft PowerPoint — Tools & Functions Matching

Instructions: Look at each PowerPoint tool icon in Column A. Draw a straight line to connect it to its correct description in Column B.

Column A: Tool & Ribbon Icon	Column B: Tool Function (Shuffled)
 **1. Pictures from device**	**(A) Change Background color** Change the slide background color, gradient, texture, or pattern fill.
 **2. Transitions**	**(B) Insert Images** Inserts pictures or image files onto the slide.
 **3. Format Background**	**(C) Add Slide Transition Animations** Adds visual animation effects when moving from one slide to the next during presentation.
 **4. Shapes**	**(D) Start Full-Screen slide show Presentation** Starts and plays the full-screen slide show right from the very first slide.
 **5. From Beginning**	**(E) Insert shapes** **Inserts digital shapes (circles, squares,...) onto the active slide**

LIVEWORKSHEETS