GRADE 5 / INTERACTIVE PROJECT PLANNER

My Book Presentation Plan

Name

Book title

My time plan

Time it took to read the book

Estimated preparation time

Include the unit, for example: 3 hours.

Presentation due date

My next steps

Write one small task for each step. Plan when to do it and how long it will take.
Tick Done when you finish a step.

Step	What will I do?	When?	Minutes	Done
1. Choose my main ideas				☐
2. Make a plan				☐
3. Create my presentation				☐
4. Check and improve it				☐
5. Practise presenting				☐

Check my plan

Add up your minutes. Does the total match your first estimate?

Total planned minutes

Which step could I start earlier if I need more time?

Send your finished plan

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Tap Share, choose Mail and send the PDF as an attachment to your teacher.

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