Complete both emails. Use each verb once in each email and complete the short answers.

buy • develop • employ • have (not) export • (not) work • produce • sell

EMAIL 1 | A new supplier

To: Ana

Subject: Puebla Auto Seats

Hi Ana,

Puebla Auto Seats (1) _____ car seats at its factory in Puebla. It (2) _____ 200 people. Its engineers (3) _____ new seat designs. The company (4) _____ its seats to carmakers in Mexico. It (5) _____ to other countries.

Do we (6) _____ seats from this supplier? Yes, we _____. Does it (7) _____ a showroom? No, it _____.

Please call on Monday. We (8) _____ on Sundays.

Luis

EMAIL 2 | A new customer

To: Marco

Subject: Norte Motors

Hi Marco,

Norte Motors (1) _____ two factories in Mexico. It (2) _____ electric cars and (3) _____ them to local dealers. It (4) _____ its cars to other countries. Its factories (5) _____ on Sundays.

Does it (6) _____ batteries from our company? Yes, it _____. Does it (7) _____ its own batteries? No, it _____. It buys them from us.

The company (8) _____ 600 people in total.

Sofia

LIVEWORKSHEETS