

TOEIC Practice: Parts of Speech (20 Questions)

1. The project team found it very difficult to hide their _____ over the rejection.
(A) disappoint
(B) disappointing
(C) disappointedly
(D) disappointment
2. The board of directors approved the _____ proposal after a lengthy discussion.
(A) revise
(B) revised
(C) revision
(D) revises
3. Ms. Henderson responded _____ to the client's urgent inquiry.
(A) prompt
(B) promptness
(C) promptly
(D) prompter
4. Please submit all financial records to the accounting department by _____ Friday.
(A) late
(B) lately
(C) lateness
(D) latest
5. The new marketing strategy has proven to be highly _____ in attracting younger consumers.
(A) effect
(B) effective
(C) effectively
(D) effectiveness
6. Employees must obtain written _____ before taking time off during peak operational hours.
(A) authorize
(B) authorized
(C) authorization
(D) authoritative
7. Mr. Tanaka spoke _____ about the advantages of adopting the new software platform.
(A) persuasive
(B) persuasively
(C) persuasion
(D) persuade
8. The company offers a _____ range of products tailored to various consumer budgets.
(A) wide
(B) widely
(C) widen
(D) width
9. After reviewing the specifications, the engineer made a slight _____ to the mechanical drawing.
(A) adjust
(B) adjustable
(C) adjustment
(D) adjusted
10. The chief executive officer emphasized the _____ of adhering to international quality standards.
(A) important
(B) importantly
(C) importance
(D) import

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11. The technical team worked _____ throughout the night to restore the server connection.

- (A) continuous
- (B) continuity
- (C) continuously
- (D) continue

12. The human resources manager was impressed by the candidate's _____ experience in logistics.

- (A) consider
- (B) considerable
- (C) considerably
- (D) consideration

13. All lab technicians are required to wear _____ equipment at all times.

- (A) protect
- (B) protective
- (C) protectively
- (D) protection

14. The sales department achieved its quarterly targets with remarkable _____.

- (A) efficient
- (B) efficiently
- (C) efficiency
- (D) efficiencies

15. Candidates should present their credentials _____ during the panel interview.

- (A) confident
- (B) confidence
- (C) confidently
- (D) confidential

16. Management expressed complete _____ with the vendor's prompt delivery service.

- (A) satisfy
- (B) satisfied
- (C) satisfying
- (D) satisfaction

17. The facilities director requested an _____ cost breakdown for the proposed office renovations.

- (A) accurate
- (B) accurately
- (C) accuracy
- (D) accurateness

18. The legal advisor reviewed the contract clauses _____ to prevent potential disputes.

- (A) caution
- (B) cautious
- (C) cautiously
- (D) cautiousness

19. Regular maintenance of office machinery helps prevent _____ breakdowns.

- (A) expect
- (B) unexpected
- (C) unexpectedly
- (D) expectation

20. The research team submitted a _____ report detailing their findings from the consumer survey.

- (A) comprehend
- (B) comprehensive
- (C) comprehensively
- (D) comprehension