

# JOBS AND EMPLOYMENT BENEFITS

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

**Learning objective:** I can describe jobs, ask about working conditions, and discuss salaries and employment benefits.

## PART 1 — VOCABULARY

**Activity 1. Match each word with its definition.** Write the correct letter in the box.

|                  |       |                                                    |
|------------------|-------|----------------------------------------------------|
| 1. Full-time     | _____ | A. Money an employee receives for their work.      |
| 2. Salary        | _____ | B. The place where someone works.                  |
| 3. Sick leave    | _____ | C. Time off work when an employee is ill.          |
| 4. Vacation days | _____ | D. A job or role in a company.                     |
| 5. Experience    | _____ | E. Working the usual hours for a full-time job.    |
| 6. Benefits      | _____ | F. Knowledge and skills gained from doing a job.   |
| 7. Position      | _____ | G. Extra advantages provided by an employer.       |
| 8. Workplace     | _____ | H. Days when employees can take a break from work. |

**Activity 2. Complete the sentences.** Use: salary • full-time • experience • benefits • sick leave • position

1. My sister works \_\_\_\_\_ at a clothing store.
2. The company offers a good monthly \_\_\_\_\_.
3. Employees can take \_\_\_\_\_ when they are ill.
4. The job requires two years of work \_\_\_\_\_.
5. What \_\_\_\_\_ are you applying for?
6. Some companies offer health insurance and other \_\_\_\_\_.

## PART 2 — READING COMPREHENSION

**Activity 3. Read the dialogue.**

**A:** My sister's position is a sales assistant, and she works full-time in a clothing store downtown.

**B:** That's interesting. Where is the location, and does she have any benefits?

**A:** She works near the main plaza, and the pay is monthly. She also has vacation days.

**C:** Does the job require a lot of experience, and does she get sick leave?

**A:** No, it doesn't require much experience. She also gets five days of sick leave per year.

**B:** That's great! Does she enjoy her job?

**A:** Yes, she enjoys helping customers and working with her colleagues.

**Activity 4. Answer the questions.** Write short answers.

1. What is the sister's job position? \_\_\_\_\_
2. Where does she work? \_\_\_\_\_
3. Does she work full-time or part-time? \_\_\_\_\_
4. How often does she receive her pay? \_\_\_\_\_
5. What employment benefits does she have? \_\_\_\_\_
6. Does her job require a lot of experience? \_\_\_\_\_
7. Why does she enjoy her job? \_\_\_\_\_

**Activity 5. Write TRUE or FALSE.**

1. She works in a supermarket. \_\_\_\_\_
2. Her workplace is near the main plaza. \_\_\_\_\_
3. She receives her pay every week. \_\_\_\_\_
4. She has vacation days. \_\_\_\_\_
5. She enjoys helping customers. \_\_\_\_\_

Correct the false statements: \_\_\_\_\_  
\_\_\_\_\_

### PART 3 — GRAMMAR FOCUS

**Activity 6. Complete the questions.** Use *Do*, *Does*, *Is*, or *Are*.

1. \_\_\_\_\_ your brother work full-time?
2. \_\_\_\_\_ she have any employment benefits?
3. \_\_\_\_\_ the salary paid monthly?
4. \_\_\_\_\_ they receive vacation days?
5. \_\_\_\_\_ the job require previous experience?
6. \_\_\_\_\_ you interested in this position?

**Activity 7. Put the words in the correct order.**

1. work / where / she / does / ?

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2. benefits / what / company / the / offer / does / ?

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3. experience / require / the / does / job / previous / ?

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4. salary / is / monthly / the / ?

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5. sick leave / employees / do / get / ?

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### PART 4 — COMPLETE THE DIALOGUE

**Activity 8.** Use: salary • position • experience • benefits • full-time • sick leave

**A:** What \_\_\_\_\_ are you applying for?

**B:** I'm applying for a receptionist position.

**A:** Is it a part-time or \_\_\_\_\_ job?

**B:** It's a full-time job.

**A:** Do you have any previous \_\_\_\_\_ ?

**B:** Yes, I have two years of experience.

**A:** What is the monthly \_\_\_\_\_ ?

**B:** It's \$1,200.

**A:** Does the company offer any \_\_\_\_\_ ?

**B:** Yes, employees receive vacation days and \_\_\_\_\_.

### PART 5 — SPEAKING: JOB INTERVIEW

**Activity 9. Work in pairs.** Student A is an employer. Student B is a job applicant. Ask and answer.

1. What position are you applying for?
2. Where is the workplace located?
3. Is the job full-time or part-time?
4. What is the monthly salary?
5. Does the job require previous experience?
6. What benefits does the company offer?
7. Do employees get paid vacation days?
8. Do employees receive sick leave?

9. What skills are necessary for this job?

10. Why would you like to work for this company?

**Useful expressions:** I'm applying for the position of... • I have experience in... • The salary is paid monthly. • The company offers... • The job requires... • I'm interested in this position because...

## PART 6 — WRITING

**Activity 10. Describe a job.** Write 80–100 words about a job you would like to have. Include the position, location, working hours, salary, experience required, benefits, and why you want to apply.

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## SELF-ASSESSMENT

- I can name different job positions.
- I can describe working conditions.
- I can ask questions about salary and benefits.
- I can talk about work experience.
- I can participate in a job interview.

**Reflection:** What is the most important employment benefit for you, and why?

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