

## An invitation

I can write an invitation.

## Preparation

1 Match 1–7 with a–g to make key phrases for invitations.

- |                                               |                               |
|-----------------------------------------------|-------------------------------|
| 1 I'm having a party <input type="checkbox"/> | a in your diary!              |
| 2 I'm <input type="checkbox"/>                | b you can come. Let me know!  |
| 3 Would you like <input type="checkbox"/>     | c planning (a party).         |
| 4 Can you please <input type="checkbox"/>     | d can make it.                |
| 5 Put it <input type="checkbox"/>             | e to celebrate (my birthday). |
| 6 I hope <input type="checkbox"/>             | f to join us?                 |
| 7 Hope you <input type="checkbox"/>           | g bring (some CDs)?           |

2 Complete the invitations with key phrases from exercise 1.

✉ To: lisa@email.com

Hi Lisa,

1 \_\_\_\_\_ . It's on Saturday 11 April from 7 o'clock. I'm inviting lots of friends and my cousins from London too.

2 \_\_\_\_\_ ? It should be fun. I don't have much good music so 3 \_\_\_\_\_ ? Or can you bring your MP3 player? I've got some speakers. Don't forget the date: 11 April – 4 \_\_\_\_\_ !

Love, George

✉ To: marcus@email.com

Hi Marcus,

5 \_\_\_\_\_ to celebrate the end of the school year. I'm inviting lots of people from our year at school. We're going to the lake and we're having a BBQ. Please bring some food – maybe some burgers and sausages for the BBQ – and some lemonade or cola. 6 \_\_\_\_\_ – you've got my mobile number.

Love, Alice

## Writing Strategy

When you have finished writing, check your work carefully for mistakes. Read once for grammar, once for choice of vocabulary and once for spelling.

3 Read the Writing Strategy. Then find and underline one mistake in each sentence below. Write G for a grammar mistake, V for a vocabulary mistake and S for a spelling mistake.

- How much CDs can you bring? ☒ G
- The party should be funny! ☐
- Can you please bring some food? ☐
- I inviting all my friends. ☐
- I'm having a berthday party. ☐
- Don't remember to let me know if you can come. ☐

4 Rewrite the sentences in exercise 3 correctly.

- How \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Writing Guide

5 Plan an invitation for one of the events below. Make notes.

barbecue birthday party end-of-exams party  
fancy dress party New Year's Eve party street party

1 What is the event? Why are you holding it?

\_\_\_\_\_

\_\_\_\_\_

2 When and where is the event?

\_\_\_\_\_

\_\_\_\_\_

3 What should the person do or bring?

\_\_\_\_\_

\_\_\_\_\_

6 Write the invitation using your notes from exercise 5.

## CHECK YOUR WORK

Have you ...

- ☐ used some key phrases from exercise 1?
- ☐ checked the grammar?
- ☐ checked your choice of vocabulary?
- ☐ checked the spelling?