

Name: _____

Class: _____

Read and complete the email with the correct word.

school hall

items

bottles

Recycling Day

exhibition

newspapers

outside

duty

leave

talk

To:	adnia@ymail.com
From:	alis@gmail.com
Subject:	School recycling Campaign

Dear Adnia,

The school is having a (1)_____ this Saturday.

We will meet at the (2)_____ at 7.30 in the morning. There will be a (3)_____ and an (4)_____ at the multimedia room. I am an usher for the talk whereas you will be on (5)_____ at the exhibition area.

We can bring any recyclable (6)_____ such as (7)_____, cardboards, aluminum cans and mineral (8)_____ to be recycled. We can (9)_____ the recyclable items at the Recycled Booth (10)_____ the hall.

Bye

Alis

