

Who's who? Presenting your school network

Quantifiers (each, every, all, both, neither) · relative clauses (who, which, whose, where, that)

Part A · Vocabulary: people and organization

Exercise 1 · Match the words with the definitions

Write the correct letter next to each word.

#	Word	Letter	Definition
1	head office	_____	a) an experienced person who guides a new colleague
2	founder	_____	b) the person who leads one school or campus
3	principal	_____	c) to be responsible for something or someone
4	faculty	_____	d) the main office of an organization with several locations
5	coordinator	_____	e) a person's previous education and work experience
6	background	_____	f) all the teachers of a school
7	mentor	_____	g) the total number of people who work in an organization
8	headcount	_____	h) to have someone as your direct boss
9	report to	_____	i) the person who started an organization
10	be in charge of	_____	j) a person who organizes the work of a team or a school section

Exercise 2 · Complete the sentences with a word from Exercise 1

- All five principals _____ the Executive Director.
- Our _____ is in Toluca, but we have campuses in four cities.
- Roberto studied economics and worked in a bank. He has a _____ in finance.
- Lucía _____ the coordination team.
- Our _____ has grown to 520 employees.

PART B: Reading

ANNUAL REPORT 2025–2026 · ABOUT US

Our network at a glance

Horizonte International Schools is a network of five schools which serves more than 3,200 students in central and northern Mexico. Our first campus opened in 1998 in Toluca, where our head office is still located today.

Each of our five campuses has its own principal and its own accountant, but all schools follow the same academic calendar and the same budget process. Every campus offers the International Baccalaureate Primary Years Programme, and two of them, Querétaro and Puebla, also offer the Diploma Programme. Both campuses were authorized in 2019.

Our leadership team

Ana Beltrán, who founded the network in 1998, is our Executive Director. She leads the board, which meets every month. All five principals report to her.

Roberto Chávez is our CFO. He manages a finance team that prepares the network's budget. Roberto, whose background is in banking, joined us in 2021.

Lucía Ferrer, who started in January, is our new Academic Director. She has restructured the coordination team, which now includes a coordinator for each section.

The people who make the difference

Our faculty has 410 teachers. Most of them have a master's degree, and none of our new teachers works without a mentor. Teachers whose performance is excellent can apply for a scholarship for further studies. Every teacher receives 40 hours of training each year.

Neither of our two newest campuses, Metepec and Monterrey, has a waiting list yet, but both of them have grown by more than 10% since 2023.

Our mission is simple: to offer an education that prepares students for a world which changes every day.

Exercise 3 · Read and choose the correct answer

Read the text in 4 minutes. Circle a, b or c.

1. What do all five campuses have in common?
(a) the same principal (b) the same accountant (c) the same academic calendar
2. How many campuses offer the Diploma Programme?
(a) one (b) two (c) five
3. Who is Roberto Chávez?
(a) the founder (b) the CFO (c) the Academic Director
4. Which teachers can apply for a scholarship?
(a) all teachers (b) teachers in their first year (c) teachers with excellent performance
5. What is true about Metepec and Monterrey?
(a) Both have a waiting list. (b) Neither has a waiting list. (c) Only Monterrey has a waiting list.

PART C: Grammar- Quantifiers

Word	Followed by...	Verb	Example from the text
each	singular noun / <i>each of</i> + plural noun. One by one.	singular	Each of our five campuses has its own principal.
every	singular noun (never <i>every of</i>). All, one by one.	singular	Every campus offers the PYP.
all	plural noun / <i>all of</i> + the, our...	plural	All schools follow the same calendar.
both	plural noun: two things or people	plural	Both campuses were authorized in 2019.
neither	<i>neither of</i> + plural noun: not one and not the other	singular	Neither of our newest campuses has a waiting list.
most / none	<i>most of / none of</i> + our, the, them...	plural / singular	Most of them have a master's degree. None of our new teachers works alone.

Exercise 5 · Complete with a word from the box

each · every · all · both · neither · most

1. _____ of our campuses has its own library.
2. _____ teachers must complete the safety training. There are no exceptions.
3. Querétaro and Puebla offer the Diploma Programme. _____ campuses were authorized in 2019.
4. We interviewed two candidates, but _____ of them had experience in early childhood.
5. _____ of our teachers have a master's degree, but not all of them.

2. Relative clauses

Pronoun	Use it for...	Example from the text
who	people	Ana Beltrán, who founded the network, ...
which	things, groups, organizations	the board, which meets every month
that	people or things (only without commas)	a finance team that prepares the budget
whose	possession (<i>his, her, their...</i>)	Roberto, whose background is in banking, ...
where	places	Toluca, where our head office is located

Exercise 6 · Complete with **who**, **which**, **whose** or **where**

1. The accountant _____ works at the Puebla campus is on vacation.
2. This is the report _____ the board asked for.
3. Lucía, _____ team has grown this year, needs a bigger office.
4. Toluca, _____ the network started, is still our largest campus.
5. The new platform, _____ cost two million pesos, will be ready in January.
6. We need a coordinator _____ experience is in early childhood.
7. Ana Beltrán, _____ founded the network, will speak at the ceremony.