SESSION THREE · WORKSHEET

How It Works

Describing your educational model. · The passive voice: present simple, past simple, present perfect, future and modals.

> **Today's goal.** By the end of this session you can describe how your educational model works — how students are taught, assessed and grouped, what has changed, and what is required of your staff.

> **Warm-up.** How are students grouped at your school? · Who decides what is taught? · What has changed in your model in the last three years?

A GRAMMAR IN CONTEXT

> When you describe a model, the interesting thing is the system, not the person operating it — nobody wants to know which administrator moderated which grade. That is why almost everything Laura says is in the passive.

1 Active or passive?

Active: focus on the person	Passive: focus on the system
The ministry sets the curriculum.	The curriculum is set (by the ministry).
We assess students twice a year.	Students are assessed twice a year.
The department revised the syllabus.	The syllabus was revised.

→ Use **by + person** only when that information matters. "The syllabus is written by the subject lead" matters. "Students are assessed by teachers" does not — who else would?

2 Which tense?

Tense	Form	Example	When you use it
Present simple	is / are + participle	Students are assessed twice a year.	How it normally works
Past simple	was / were + participle	The model was introduced in 2019.	A change at a point in the past
Future	will be + participle	A new framework will be introduced.	What is planned

→ Most of a model description sits in the **present simple** — it describes what happens every year, not what happened once. The other four tenses appear when you talk about history, change, plans and rules.

LIVEWORKSHEETS

3 Irregular verbs you need today

Base	Past	Participle	Example
teach	taught	taught	Subjects are taught in English.
write	wrote	written	The syllabus is written by the subject lead.
set	set	set	The curriculum is set by the ministry.
give	gave	given	Feedback is given every two weeks.
take	took	taken	The exam is taken in Year 11.
choose	chose	chosen	The case studies are chosen by the department.
run	ran	run	The programme is run across four campuses.

B PRACTICE

Exercise 5 **Complete with is, are, was or were**

Look at the time words. If there is no time word, it probably describes how things normally work.

1. Subjects _____ taught in English from Year 7.
2. The model _____ introduced in 2019.
3. All grades _____ moderated across the campuses.
4. Forty teachers _____ trained last summer.
5. The curriculum _____ set by the ministry.
6. The school _____ accredited in 2020.
7. Students _____ not streamed at any level.
8. The syllabus _____ written by the subject lead.

Exercise 6 **Rewrite the sentences in the passive**

Do not use by + person unless the sentence says keep the person.

1. The ministry sets the curriculum.	
2. We assess students twice a year.	
3. We will introduce a new framework in September.	
4. The subject lead writes the syllabus.	

LIVEWORKSHEETS

Exercise 7 Complete the description

Use the passive form of the verb in brackets. The time words tell you which tense.

OUR MODEL · Meridian Education Group

1. Language. Sixty percent of instruction (1) _____ (deliver) in English by Year 9. Subjects (2) _____ (teach) in English rather than alongside it.

2. Curriculum. The curriculum (3) _____ (set) by the ministry up to Year 11. Each syllabus (4) _____ (write) by the subject lead.

3. Assessment. Students (5) _____ (assess) continuously, and all grades (6) _____ (moderate) across the four campuses.

4. History. The model (7) _____ (introduce) in 2025. Last year, around forty teachers (8) _____ (train) in bilingual delivery.

5. What is next. A new assessment framework (9) _____ (introduce) next September, and all new staff (10) _____ (train) before they start.

LIVEWORKSHEETS