

Student's First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Group: 11- \_\_\_\_\_  
Date: \_\_\_\_\_

**General Instructions:** Read carefully the instructions for each part. You have only one opportunity to solve this strategy. Write your full name, group you are in and date.

**I PART.**

**Multiple Choice. Choose the correct option according to the concept/definition you hear.**

- Number 1**    A) Backlog    B) In stock    C) Raw material    D) Cut a deal
- Number 2**    A) Backlog    B) Turnover    C) Deal    D) Prototype
- Number 3**    A) Whiteboard    B) Scanner    C) Backlog    D) Ball park figure
- Number 4**    A) Binder    B) Prototype    C) Raw material    D) Serve
- Number 5**    A) Cut corners    B) Distribution    C) In stock    D) Colleague
- Number 6**    A) Bottleneck    B) Deliver    C) Supervise    D) Raw material
- Number 7**    A) Cut corners    B) Serve    C) Cut a deal    D) Scanner
- Number 8**    A) Extension number    B) back log    C) Deal    D) in stock
- Number 9**    A) Turnover    B) Scanner    C) Cut corners    D) Colleague
- Number 10**    A) Spare part    B) Cut corners    C) Deal    D) Distribution

**B.** Listen to a recording about a situation in an office. Choose the correct option

**Situation:** A business partner cancels an appointment by leaving a voice mail message. 

1. Who is the message for?
  - A. Adam Swanson
  - B. Ron Jaworski
  - C. Pete Schilling
  - D. Crystal Gains
  
2. What is the main purpose of the message?
  - A. To reschedule an appointment
  - B. To explain a meeting cancellation
  - C. To propose a new meeting topic
  - D. To change a meeting location
  
3. What will the listener probably do next?
  - A. Cancel Monday's meeting
  - B. E-mail to Crystal Gains
  - C. Return the phone call
  - D. Take a long vacation

**C.** Listen to an audio about meetings and office schedules. Choose the correct option.


**Situation:** Imagine that you are a teacher in an English Language Program, and you will have a new group of students arriving next week for an orientation meeting? What things would you need to do to prepare for a new teaching session?



1. The orientation meeting is on \_\_\_\_\_.
  - A. Wednesday
  - B. Thursday
  - C. Saturday
  - D. Friday
  
2. The woman wants to end the meeting at \_\_\_\_\_.
  - A. 10:30 a.m.
  - B. 10:00 a.m.
  - C. 11:00 a.m.
  - D. 11:10 a.m.

3. The campus tour will end around \_\_\_\_\_.
  - A. 2:00 p.m.
  - B. 1:45 p.m.
  - C. 2:15 p.m.
  - D. 1:15 p.m.
  
4. During the tour, the students will see the union building, the library, and the \_\_\_\_\_.
  - A. library
  - B. cafeteria
  - C. health center
  - D. student services building
  
5. Why will it be difficult to find a pen on Randall's desk?
  - A. The lights are off in his office.
  - B. He never uses a pen to write.
  - C. He doesn't have one.
  - D. His desk is messy.

**D.** Listen to a recording about manufacturing. Choose the correct option.

**Situation:** An employee is summarizing results of brand recognition of his manufacturing enterprise. 

1. Who is most likely listening to this speech?
  - A. Young women
  - B. Marketing students
  - C. Potential customers
  - D. Corporate workers
  
2. What is the main purpose of the speech?
  - A. To inspire more effort
  - B. To propose a solution
  - C. To summarize statistics
  - D. To help identify a problem
  
3. What will the speaker probably talk about next?
  - A. Independent polling
  - B. Women age 18 to 25
  - C. Increasing brand awareness
  - D. Statistics for young children

E. Listen to six descriptions and choose the correct option that describes each photograph.



1. (A) (B) (C) (D)



2. (A) (B) (C) (D)



3. (A) (B) (C) (D)



4. (A) (B) (C) (D)



5. (A) (B) (C) (D)



6. (A) (B) (C) (D)

## II PART

**SHORT ANSWER.** Write on the empty spaces the corresponding preposition of time **at, on, in.**

1. She loves watching fireworks \_\_\_\_\_ Independence Day!
2. What did you do \_\_\_\_\_ your birthday?
3. I bought a new costume that I will use \_\_\_\_\_ Halloween day.
4. The printing press was invented \_\_\_\_\_ the Middle Ages.
5. Does she sleep \_\_\_\_\_ the afternoon?
6. We last spoke \_\_\_\_\_ Tuesday afternoon?
7. I am going to the library \_\_\_\_\_ the evening.
8. My wife will be back home \_\_\_\_\_ suppertime.
9. By the way, Jill called \_\_\_\_\_ night.
10. Where did you go \_\_\_\_\_ Thursday night?
11. The kids love playing outside \_\_\_\_\_ the summer.
12. My mom enjoys to have dinners \_\_\_\_\_ Christmas
13. Next year I will go to Mexico City. I will travel \_\_\_\_\_ April 31<sup>st</sup>.

c. Listen carefully to the following audio and write each word on the corresponding space.

		
1.	2.	3.

		
4.	5.	6.



7.



8.



9.



10