

Track 32

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

HIRING A PUBLIC ROOM

Example

- the Main Hall - seats 200

Room and cost

- the **1** Room - seats 100
- Cost of Main Hall for Saturday evening: **2** £..... + £250 deposit
(**3** payment is required)
- Cost includes use of tables and chairs and also **4**
- Additional charge for use of the kitchen: £25

Before the event

- Will need a **5** licence
- Need to contact caretaker (Mr Evans) in advance to arrange **6**

Track 33

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

Example

Name: Roger Brown

Age: 18

Currently staying in a **1** during the week

Postal address: 17 **2** Street, Stamford, Lines

Postcode: **3**

Occupation: student and part-time job as a **4**

Studying **5** (major subject) and history (minor subject)