



BASIC ENGLISH FOR ADULTS – REVIEW EXERCISES

TO BE • DAILY ROUTINE • DAYS & MONTHS • PERSONAL INFO • INTRODUCTIONS • WORKPLACE



1. VERB TO BE – COMPLETE THE SENTENCES

Complete with am, is or are.

- I _____ a teacher.
- She _____ from Brazil.
- We _____ coworkers.
- He _____ 35 years old.
- They _____ at work.
- You _____ my new colleague.
- It _____ Monday today.
- I _____ tired.
- My manager _____ very friendly.
- We _____ from São Paulo.

Now make them negative.

- I am a doctor. → _____
- She is from Argentina. → _____
- They are students. → _____
- He is 40 years old. → _____
- We are at home. → _____

2. MAKE QUESTIONS

Put the words in the correct order.

- you / Are / Brazilian?
→ _____?
- she / Is / a teacher?
→ _____?
- from / Is / he / Brazil?
→ _____?
- they / Are / coworkers?
→ _____?
- your / Is / manager / she?
→ _____?

Answer the questions about yourself.

- Are you Brazilian?
→ _____.
- Are you a teacher?
→ _____.
- Are you from São Paulo?
→ _____.
- Are you married?
→ _____.
- Are you a morning person?
→ _____.

3. DAILY ROUTINE – MATCH

Match the verbs to the activities.

- | | | |
|-------------------|--------------------------|------------------------|
| 1. wake up | ☐ | a. ir para casa |
| 2. get up | ☐ | b. acordar |
| 3. have breakfast | ☐ | c. tomar café da manhã |
| 4. go to work | ☐ | d. terminar o trabalho |
| 5. start work | ☐ | e. ir para o trabalho |
| 6. have lunch | ☐ | f. jantar |
| 7. finish work | ☐ | g. começar o trabalho |
| 8. go home | ☐ | h. almoçar |
| 9. have dinner | ☐ | i. levantar-se |
| 10. go to bed | ☐ | j. ir para a cama |



4. MY DAILY ROUTINE

Complete the sentences with the verbs from the box.

wake up – get up – have – go
start – finish – go – have

- I _____ at 6:30 a.m.
- I _____ at 6:40 a.m.
- I _____ breakfast at 7:00.
- I _____ to work at 7:30.
- I _____ work at 8:00.
- I _____ lunch at 12:00.
- I _____ work at 5:00 p.m.
- I _____ home at 5:30 p.m.

Personalize! Now write 5 sentences about your routine.

- _____
- _____
- _____
- _____
- _____

5. DAYS OF THE WEEK

A. Put the days in order.

- Friday 1. _____
- Monday 2. _____
- Sunday 3. _____
- Wednesday 4. _____
- Saturday 5. _____
- Tuesday 6. _____
- Thursday 7. _____

B. Answer.

- What day is it today? _____
→
- What day is tomorrow? _____
→
- What day was yesterday? _____
→
- What is your favorite day of the week? _____
→
- What days do you work? _____

6. MONTHS OF THE YEAR

A. Put the months in order.

- March
- January
- December
- July
- May
- February
- October
- June
- April
- November
- August
- September

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

B. Complete with your information.

- My birthday is in _____.
- My favorite month is _____.
- My favorite season starts in _____.
- I usually travel in _____.
- My birthday is on _____.



7. PERSONAL INFORMATION

Complete the questions with the words from the box.

What - Where - How old - What - Are

- _____ is your name?
- _____ are you from?
- _____ are you?
- _____ do you do?
- _____ you married?

Now answer the questions.

- What is your name? → _____.
- Where are you from? → _____.
- How old are you? → _____.
- What do you do? → _____.
- Are you married? → _____.

8. COMPLETE THE INTRODUCTION

Use the information to complete the text.

Name: Carlos
Age: 38
City: Curitiba
Job: Sales assistant
Company: Tech Solutions
Favorite day: Friday



Hi! My name _____ Carlos.
I _____ 38 years old.
I _____ from Curitiba.
I _____ a sales assistant
at Tech Solutions.
I _____ very happy with my new job.
My favorite day _____ Friday.

9. WORKPLACE DIALOGUE - A NEW COLLEAGUE

Anna: Hi! Are you the new employee?
Mark: Yes, I am. Hi! My name is Mark.
Anna: Nice to meet you, Mark. I'm Anna.
Mark: Nice to meet you too, Anna.
Anna: What do you do?
Mark: I'm a sales assistant. And you?
Anna: I'm an accountant.
Mark: Oh, nice! Are you from São Paulo?
Anna: No, I'm not. I'm from Curitiba. What about you?
Mark: I'm from Belo Horizonte.
Anna: How long are you here?
Mark: This is my first week.
Anna: Welcome to the team!
Mark: Thank you!

10. COMPREHENSION - ANSWER THE QUESTIONS

- Is Mark a new employee?
- What is his job?
- What is Anna's job?
- Where is Anna from?
- Where is Mark from?
- Is this Mark's first week?
- Is Anna from São Paulo?
- What does Anna say at the end?

11. TRUE OR FALSE?

Read the dialogue again.

- () Mark is an accountant.
- () Anna is an accountant.
- () Mark is from Belo Horizonte.
- () Anna is from São Paulo.
- () Mark is new at the company.
- () Anna welcomes Mark to the team.

12. BUILD THE CONVERSATION - COMPLETE THE DIALOGUE

- A: Hi! Are you the new _____? A: What do you _____? A: I'm from _____.
- B: Yes, I am. My name is _____. B: I'm a/an _____. And you? B: Oh, nice!
- A: Nice to meet you! I'm _____. A: I'm a/an _____. A: Welcome to the _____!
- B: Nice to meet you too. B: Where are you from? _____?

