



We use capital letters at the beginning of certain words to show they are important.

1 At the beginning of a sentence.

Example: **T**he sun is bright today.



Always begin a new sentence with a capital letter.

2 For the names of people.

Example: My friend, **A**isha, is coming over.



Use a capital letter for the first and last names.

3 For the names of places.

Example: We visited **P**ort of **S**pain last weekend.



This includes cities, towns, countries, islands, rivers, mountains and streets.

4 For the names of days of the week, months of the year and holidays.

Example: **M**onday is the first day of the week.

My birthday is in **J**uly.

We celebrate **C**hristmas with our family.



5 For the word "I".

Example: **I** am happy to help.



The word "I" is always a capital letter.

6 For titles of people and specific organizations.

Example: **D**r. Ramcharan is our doctor.

The **P**resident of Trinidad and Tobago visited our school.

Examples include: Mr., Mrs., Ms., Dr., President, Prime Minister, school names, etc.



Remember: If you are not sure, read it again. Does it need a capital letter? Think about the rules!

Name: _____ Date: _____

WORKSHEET

A. Rewrite the sentences using capital letters where needed.

1. we are going to maracas beach on sunday.

2. my sister, kayla, loves to read books.

3. trinidad and tobago is a beautiful country.

4. i will visit my grandmother in couva next week.

5. diwali is a festival celebrated in october or november.



B. Circle the words that need a capital letter.

1. my birthday is on tuesday in march.

2. we saw the caroni bird sanctuary last year.

3. mr. johnson is our science teacher.

4. i love the story of robin hood.

5. the Nile river is the longest river in africa.



C. Write the correct form of the words. (Capital or lowercase)

1. june - _____ queen's park savannah - _____

2. mr. wilson - _____ halloween - _____

3. trinidad - _____ dr. ramcharan - _____

4. friday - _____ port of spain - _____

5. i - _____ christmas - _____



D. Rewrite the paragraph using capital letters where needed.

on saturday, my family and i went to pigeon point in tobago. we met my uncle, mark, and his wife, lisa. we swam in the sea and ate bake and shark for lunch. in the evening, we watched the sunset. it was a perfect day!



Great writing starts with capital letters!

