

INTERVIEW SKILLS – THE DO'S AND DON'TS

Instructions: Drag each behavior into the correct column: Do's or Don'ts.

 DO's	 DON'Ts
Come prepared	Arrive late
Arrive early	Interrupt the interviewer
Dress professionally	Use your phone
Make eye contact	Speak ill of previous employers
Sit up straight	Make excuses
Speak confidently	Brag about yourself
Research the company	Go off-topic
Practice interview questions	Reveal unnecessary personal information
Listen carefully	Fake an answer
Smile	Use unprofessional language

Student Worksheet (Blank)

 DO's	 DON'Ts