

Present Perfect Simple vs Simple Past

B1 Intermediate | Grammar

Name: _____

Date: _____

Exercise 3 — Matching

■ Match each sentence (Column A) with the correct tense (Column B) by writing the letter in the box.

Column A — Sentences	Answer	Column B — Tenses
1. I have just finished the report.	[____]	A. Present Perfect Simple
2. She sent the email yesterday.	[____]	B. Simple Past
3. We have worked together since 2022.	[____]	
4. He presented the demo last Monday.	[____]	
5. They have already approved the budget.	[____]	
6. Did you attend the client call this morning?	[____]	
7. Have you ever used this tool before?	[____]	
8. I started at Arionkoder in 2021.	[____]	
9. The sprint hasn't ended yet.	[____]	
10. We released version 2.0 two weeks ago.	[____]	

■ Tip: Look at the time expressions! Words like just, already, yet, ever, since, for → Present Perfect. Words like yesterday, last week, ago, in [year] → Simple Past.

Exercise 4 — Word Ordering

■ Put the words in the correct order to make a complete sentence. Write your answer on the line below each item.

1. already / I / the / have / client / contacted

→ _____

2. the / we / last / project / finished / year

→ _____

3. she / never / has / a / sprint / missed

→ _____

4. the / team / the / deployed / app / yesterday

→ _____

5. you / have / ever / with / worked / a / startup

→ _____

6. he / joined / the / company / in / 2023

→ _____

7. they / just / have / the / updated / roadmap

→ _____

8. the / client / approved / proposal / last / the / week

→ _____

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