

Name: \_\_\_\_\_

Class: \_\_\_\_\_

Total: \_\_\_\_\_/30

#### Vocabulary

1 Match the words in A and B to make collocations. Then complete the sentences. You may need to change the form of the verbs and pronouns. There is one extra word in A.

A	increase apply	part- enter	find career	gradual
B	decline timer	path one's output	the job market	one's niche

0 My boss has asked me to come up with ways our team can increase our output.

1 It's difficult to \_\_\_\_\_ if you don't have any qualifications.

2 There's been a \_\_\_\_\_ in the number of students going abroad to study.

3 For a long time I didn't know what to do but eventually I \_\_\_\_\_.

4 My sister is a \_\_\_\_\_, she only works Monday to Wednesday.

5 Marketing is a \_\_\_\_\_ that I have considered.

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2 Complete the sentences with the missing words. The first letters are given.

0 My mother had a vocation. She worked in medicine all her life.

1 If she's not careful, she's going to **b** \_\_\_\_\_ out. She hasn't had a holiday in years and she's exhausted.

2 There's been a steady **i** \_\_\_\_\_ in sales but we need to do better if we want to make a profit.

3 Make sure you focus on your **s** \_\_\_\_\_ in the interview. You need to show what you're good at.

4 He's always lacked **p** \_\_\_\_\_ and changes his job at least two or three times a year.

5 It's a huge organisation with a **w** \_\_\_\_\_ of over five thousand.

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#### Grammar

3 Complete the second sentence so that it has a similar meaning to the first. Use reported speech.

0 'I will be there on time!' Greg told me.  
Greg told me that he would be there on time.

1 'Don't take another day off!' said my boss.  
My boss warned \_\_\_\_\_ day off.

2 'Why don't you ask Meg about it?' suggested Dave.  
Dave suggested \_\_\_\_\_ about it.

3 'I'm not going to accept a poorly-paid job,' said Janet.  
Janet refused \_\_\_\_\_ job.

4 'Sue hasn't applied for any other jobs,' Mark told me.  
Mark said \_\_\_\_\_ any other jobs.

5 'Will you be staying with us one more night?' he asked.  
He asked \_\_\_\_\_ one more night.

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**4 Complete the sentences so that they make sense using appropriate forms of the words in brackets. Add any necessary words. Use no more than six words.**

- 0 Greg *told me to be* (tell/I/be) there on time.
- 1 I talked to a careers advisor and she \_\_\_\_\_  
\_\_\_\_\_ (recommend/ look for/new job).
- 2 During the last conference the owners of the factory \_\_\_\_\_  
(persuade/workers/sign) the new contracts.
- 3 The boss \_\_\_\_\_  
(beg/she/not/quit) her job but she wouldn't listen.
- 4 Everyone \_\_\_\_\_  
(accuse/he/steal) although no one had any proof.
- 5 The man \_\_\_\_\_  
(thank/we/complete) the project on time and we appreciated his words.

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#### Use of English

**5 Complete the second sentence so that it has a similar meaning to the first. Use the word in capitals. Write up to five words.**

- 0 I'm trying to avoid helping my dad with the gardening. **GET**  
I'm trying to *get out of* helping my dad with the gardening.
- 1 We faced many problems when we first went to live abroad. **UP**  
We \_\_\_\_\_ many problems when we first went to live abroad.
- 2 She bought me a new phone, which compensated for the one she broke. **FOR**  
She bought me a new phone, which \_\_\_\_\_  
\_\_\_\_\_ the one she broke.

- 3 I defended my brother when he was having problems with bullies. **STOOD**  
I \_\_\_\_\_ my brother when he was having problems with bullies.

- 4 Have you started checking my homework? **ROUND**  
Have you \_\_\_\_\_ my homework?

- 5 I've never liked people who think they are better than me. **DOWN**  
I've never liked people who \_\_\_\_\_ me.

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**6 Complete the sentences with the missing words. The number of letters to be used is given in brackets.**

- 0 We all *congratulated* him on getting a new job.
- 1 My parents \_\_\_\_\_ (5) me to finish school rather than get a job when I was sixteen. They really insisted on it.
- 2 Everyone was confused about her return from holidays. Then she \_\_\_\_\_ (9) why she came back earlier than she had planned.
- 3 The boy didn't \_\_\_\_\_ (5) to doing anything wrong. He said he hadn't broken the window.
- 4 Hopefully, the prices of houses will \_\_\_\_\_ (6) constant for the next year or two. We really don't want them to increase.
- 5 I can't believe I \_\_\_\_\_ (4) up with such a great idea when I was just a kid. WOW!

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