

## Reading a job advert

➤ 1. Read the information in the table below.

What is your choice for **the most important thing in a job** ?

Write the number of **your choice** from 1-6.

(Rating: 1 is the best or most important and 6 is the least or less important).

	Number 1-6
Money	
Hours you work	
Getting training	
Holidays	
Where you work	
People you work with	

➤ Next give some **reasons** for your **first choice** (number 1).

Write some **sentences** to explain your first choice or the thing that is most important and why. Use capital letters and correct punctuation marks in your sentences.

➤ 2. Now read three job advertisements and answer the questions below.

1. CHEF WANTED	2. CAR MECHANIC WANTED	3. FACTORY WORKER WANTED
<p>We need a <b>cook</b> for our busy restaurant in the city centre. You must have experience of fast order food. You will cook to order at lunchtime and in the evening. You must be hard working and able to work under pressure.</p> <p>Experience is preferred.</p> <p><b>40 hours per week</b></p> <p><b>4 weeks holiday</b></p> <p><b>£10 per hour</b></p>	<p>We want to find a reliable, honest <b>car mechanic</b>. You must be able to work quickly and accurately. You will be working with an experienced mechanic repairing cars. The successful person must have minimum qualifications. Training is given. <b>Part-time 25 hours per week. £7 per hour.</b></p> <p>To start next month. Garage is on main road near city centre.</p>	<p>An <b>assistant</b> is needed on factory floor to operate machinery and pack goods. Full training given, no experience necessary. Staff canteen, good wage (<b>£9 per hour</b>), <b>37 hours per week, 4 weeks holiday</b>.</p> <p>Ten minutes by bus from city centre.</p> <p><b>Applicants must be available from April 30<sup>th</sup>.</b></p>

➤ Next answer the questions below.

	1.	2.	3.
1. How many hours a week is the job?			
2. What is the salary or wage?			
3. When is the job available?			
4. Where is the job?			
5. What do you have to do in the job?			
6. What skills or experience do you need?			
7. Do they give you training?			