

Grammar

Read the profile from a company website. For questions 1–10, put the verbs in brackets in the correct tense (present simple, present continuous or past simple).

Two friends on the beach, with a pile of specially designed T-shirts to sell to the surfers!

That was how it all (0) began (begin) back in 1995. Our cousin Sandy (1) (come) up with some of our best designs but we (2) (not have) any premises then. (She still (3) (do) them for us sometimes!) But holidaymakers (4) (like) the T-shirts so much that we soon (5) (set) up our own shop and the company just (6) (grow) from there.

These days of course we (7) (not sell) T-shirts on the beach any more. The company (8) (have) over 20 stores across the country. We (9) (look) for some more new premises at the moment too, so watch this space! But there's one thing we (10) (not intend) to change. We want to stay your top choice for fun T-shirts and beach shorts.

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For questions 11–15, put the words in the correct order to make questions to ask the owners of the company.

Example: shop was first where your? Where was your first shop?

- 11 your you how premises did find ?
- 12 T-shirts why popular were the so ?
- 13 planning designs at new any moment the you are ?
- 14 designers how many employ you do ?
- 15 plans the are future what for your ?

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Vocabulary

For sentences 1–10, choose the correct answer (A, B, C or D).

Example: We need to come up with a good solution to this problem.

A take B put C come D make

- 1 It is essential that we this deadline if we want the project to be successful.
A arrive B meet C reach D win
- 2 Could we a time for us to meet early next week?
A do B fix C put D hold
- 3 Under the new system, junior and senior members of staff will work together as a team.
A nearly B tightly C closely D firmly
- 4 If we are not ready to take this challenge, we will be in serious trouble next year.
A on B down C off D out
- 5 It is very important that we up with all the latest technology.
A stay B keep C hold D take
- 6 He all the family's shares in the company after his father's death.
A merged B launched C intended D inherited
- 7 Mr Zhou remained chairman of the company until his son took in 1983.
A up B out C on D over
- 8 We plan to version 3 of the software next spring.
A launch B drive C throw D place

- 9 We will invest all the money into the fund, minus the seven per cent charge.
 A dealing B working C handling D moving
- 10 Filling in all these forms is a very job.
 A time-saving B time-consuming C timekeeping D timeless

For questions 11–15, complete the following statements with the most suitable adjective from the box.

flexible rewarding wide competitive close standard

Example: We work in *close* partnership with our clients.

- 11 We aim to provide the customer with a range of high quality ethnic food.
- 12 Our mission is to offer a reliable childcare service and to help working parents achieve a good work-life balance by offering hours.
- 13 We will offer our students high quality training and a challenging and environment for study.
- 14 We are a family business offering nearly new cars at prices.
- 15 Our aim is to give advice and help companies to follow procedures for safety in the workplace.

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Writing

You live and work in New York. You receive the following email from your colleague Marilyn who lives in Philadelphia.

Hi

I'm in New York from 25 May to 28 May. Can we get together on 26 May in the afternoon to discuss the outline for the training course? Maybe we can have lunch together as well?

Marilyn

You cannot meet Marilyn that afternoon. Write an email to her. In your email:

- say that you cannot meet
- give a reason
- suggest another day or time
- suggest arrangements for lunch.

Write 60–80 words in the box below.

10 Total 60

PRE-INTERMEDIATE TO INTERMEDIATE PROGRESS TEST 1

UNITS 1–4