

Exercise: Write an informal letter

Your friend invites you to his/her birthday party, but you cannot come.

Write a short letter to your friend. In your letter, you should:

- * say sorry
- * say why you cannot come
- * ask about the party
- * write 25–35 words

You can use these questions to help you:

- * What is your friend's name?
- * Why can't you go to the party?
- * What do you want to say to your friend?
- * What question do you want to ask?