8e Holiday plans

A. Read the questions and complete the indirect questions.

1



Do you know _____ _____ _____?

Is 16 the minimum age?

2



Can you please tell me _____ _____ _____?

How much do I have to pay in advance?

3



Could you let me know _____ _____ _____?

Can I hire skis at the resort?

4



Would you _____ _____ _____?

What about your facilities?

8e Speak & Write

Look at the holiday advertisement.

Student A

You work for Tomkins Travel Agency and know all about the summer breaks on Margarita Island. Answer Student B's questions.

Student B

You are interested in the summer breaks on Margarita Island so you call Student A to ask for information. Ask about the following using indirect questions.

- cost for 1 week?
- any special offers in August?
- which sports?
- minimum age for sports?

Tomkins Travel Agency.

Hello. I'm calling to ask for some information about...

Of course. How may I help you?

Could you tell me...?

Summer Breaks

ON MARGARITA ISLAND, VENEZUELA



Unbelievable prices!

Lots of amazing resorts near the beach: Playa El Yaque!

Extreme water sports available

Come to this beautiful Caribbean island and enjoy the excitement of a summer holiday!

LIVEWORKSHEETS

New message

Dear Sir/Madam,

I saw your advertisement in a local newspaper. I am writing to ask for more information about winter breaks.

Firstly, would you please tell me if there is a minimum number of people required to get the group special offer? I would like to come with friends, but I do not know the exact number yet. Also, could you tell me during which months the ski holidays are available? We are thinking of coming at the end of February or the beginning of March.

Furthermore, do you provide ski equipment or do I have to hire and pay extra? This is my first time skiing so I do not have the equipment. Lastly, could you let me know what facilities are available at each of the resorts?

I would like to thank you in advance for your time and assistance. I look forward to hearing from you.

Yours faithfully,

Matthew Fox

B. Read the information below. Then read the direct questions 1-3 and form indirect questions.

In formal letters/emails, try not to use direct questions too often. It is more polite to use indirect questions. Indirect questions begin with phrases like:
Can / Could / Would you tell/inform me...?
Can / Could / Would you let me know...?
Do you know...?

DIRECT QUESTIONS
- *Where is the hotel?*
- *Is breakfast included?*

INDIRECT QUESTIONS
- *Do you know **where the hotel is?***
- *Could you tell me **if/whether breakfast is included?***

In indirect questions, the word order is the same as in affirmative sentences and the tenses do not change.

1. How much does it cost?
   Would you please inform me _____?
2. Is there an indoor swimming pool?
   Do you know _____?
3. Do all rooms have air conditioning?
   Can you tell me _____?

Listen **Listen to a man calling Snoworld Travel Agency for some information and complete his notes.**

Ski trip info
- Weekend price: (1) _____ per person
- Special offer: Group of 11: (2) _____ cheaper
- Resorts in (3) _____, (4) _____ and Switzerland
- Lesson with instructor: lasts (5) _____ costs (6) _____

Listen

Listen to four people talking about their holiday experiences and match them with the statements.

Andrew
Ruth
Shaun
Emily

LIVEWORKSHEETS