



# REAL LIFE, SIMPLE PRESENT!

Use it. Live it. Nail it!



## 1 MATCH THE USE

Read the sentences and match each one with its use.

1 I wake up at 6 am and I go to work every day

2 The sun rises in the east and sets in the west

3 The meeting starts at 10 am and finishes at 11 am

4 Check your email and send the report

C. Fixed arrangement



D. Instruction



A. Habit





B. General truth






## 2 COMPLETE (DAILY ROUTINE)

Complete the sentences with the correct form of the verb.

1  I \_\_\_\_\_ (wake up) at 6 am and I \_\_\_\_\_ (get ready) for work.

2  She \_\_\_\_\_ (go) to the office and \_\_\_\_\_ (check) emails in the morning. 

3  He \_\_\_\_\_ (have) lunch at 1 pm and \_\_\_\_\_ (return) to work. 

4  I \_\_\_\_\_ (finish) work at 6 pm and \_\_\_\_\_ (go) home. 

## 3 CORRECT THE ERROR

Find and correct the mistakes in these sentences.



1 He work in the office and check email every day  
→ \_\_\_\_\_

2 She go to work at 8 am and she start at 9 am  
→ \_\_\_\_\_

3 I am work in the morning and I check the emails  
→ \_\_\_\_\_

4 The meeting start at 10 am and finish at 11 am  
→ \_\_\_\_\_

5 He check the reports and send it to the manager  
→ \_\_\_\_\_

## 4 ORDER THE SENTENCE

Put the words in the correct order.



1 every day / I / at 6 am / wake up / and / go to work  
→ \_\_\_\_\_

2 starts / the meeting / at 9 am / and / finishes / at 10 am  
→ \_\_\_\_\_

3 in the morning / she / emails / checks / and / talks to clients  
→ \_\_\_\_\_

4 work / he / in the afternoon / and / reports / writes  
→ \_\_\_\_\_

## 5 IDENTIFY THE CONTEXT

Read the sentence and write the type.  
(Habit / General Truth / Fixed Arrangement / Instruction)



1 People work to earn money  
→ \_\_\_\_\_



2 The class starts at 6 pm every day  
→ \_\_\_\_\_







3 Open the document and check the information  
→ \_\_\_\_\_



4 I study English every night  
→ \_\_\_\_\_



### TIPS BOX

-  **Habit:** something you do often.
-  **General truth:** something always true.
-  **Fixed arrangement:** plans and schedules.
-  **Instruction:** steps or commands.

## 6 DESCRIBE THE IMAGE (AUTOCALIFICABLE)

Look at the image and choose the correct sentences.



- A He wakes up early and goes to work.
- B She cooks dinner for her family every night.
- C He checks emails and talks to clients.
- D They go to the gym every afternoon.
- E He writes reports and finishes work in the afternoon.