NOTES	EXAMPLES
1. Active and **passive sentences** often have similar meanings, but a different focus.	ACTIVE • Millions of people **read** the magazine. *(The focus is on the people.)* PASSIVE • The magazine **is read** by millions of people. *(The focus is on the magazine.)*
2. Form the **passive** with a form of ***be*** + **past participle**.	• It **is written** in nineteen different languages. • It **was published** in 1922.
3. Use the passive in the following situations:	
a. When the agent (the person or thing doing the action) is unknown or not important.	• The magazine **was founded** in 1922. *(I don't know who founded it.)*
b. When the identity of the agent is clear from the context.	• The magazine **is sold** at newsstands. *(We can assume that the newsstand owners and employees sell it. It is not necessary to mention them.)*
c. When you want to avoid mentioning the agent.	• Some mistakes **were made** in that article on Bolivia. *(I know who made the mistakes, but I don't want to blame the person who made them.)*

LIVEWORKSHEETS