

Planning and agreements: Multiple choice

Instructions: Listen to the conversation. Choose the correct option based on the information.

1. What is Kim's primary concern at the very beginning of the meeting?
 - A) The overall branding of the event.
 - B) The specific timeline of the tasks.
 - C) The catering packages for the gala.
 - D) The live band for the celebration.

2. Why does Thomas hesitate to book the historic hall for the evening Gala?
 - A) The location is too far for guests.
 - B) The space is too small for a band.
 - C) The catering costs are quite high.
 - D) The design is too old for the team.

3. If they overspend on the venue, which area does Kim fear will suffer?
 - A) The quality of planned workshops.
 - B) The decorations for the ceremony.
 - C) The security for the main office.
 - D) The parking for the gala tonight.

4. What "alternative solution" does Thomas propose regarding the location?
 - A) Hosting the event at a local park.
 - B) Selecting a modern, cheaper venue.
 - C) Using the office for the seminars.
 - D) Postponing the gala until January.

5. According to Kim, what is the shared goal or "common interest" of the pair?

- A) To win a prize for event planning.
- B) To hire the most expensive artists.
- C) To maximize the number of attendees.
- D) To finish the entire budget early.

6. What compromise does Thomas offer regarding the event's entertainment?

- A) Using a playlist on a small phone.
- B) Hiring a DJ instead of a live band.
- C) Asking the speakers to sing songs.
- D) Canceling the music for the night.

7. Why does Thomas request to move the RSVP launch from the 1st to the 5th?

- A) He needs to find a better printer.
- B) He wants to check the guest list.
- C) He needs more time for branding.
- D) He is going on a short vacation.

8. How does Kim plan to share the details of the agreement with the team?

- A) By calling a second large meeting.
- B) By sending a summary email today.
- C) By posting a note on the hallway.
- D) By texting the manager right now.

9. What does Thomas intend to do immediately following the meeting?

- A) Book the modern venue immediately.
- B) Speak with the graphic designers.
- C) Interview the new catering staff.
- D) Listen to a demo from the local DJ.

10. What is Kim's suggestion to save money on logistics and setup?

- A) Use one vendor for AV and decor.
- B) Ask the students to help for free.
- C) Buy the decorations at the market.
- D) Skip the audio-visual components.