

A1 BUSINESS - HOMEWORK

1) Write *a* or *an*.

- a) _____ attendant
- b) _____ reporter
- c) _____ driver
- d) _____ receptionist
- e) _____ accountant
- f) _____ analyst
- g) _____ entrepreneur
- h) _____ salesperson
- i) _____ office manager
- j) _____ assistant

2) Complete the sentences with the verb *be* (*am / are*) in the affirmative or negative.

- a) I _____ a manager. (affirmative)
- b) You _____ an accountant. (affirmative)
- c) I _____ a graphic designer. (negative)
- d) You _____ a journalist. (negative)
- e) I _____ an engineer. (affirmative)
- f) You _____ a sales representative. (affirmative)
- g) I _____ an office worker. (negative)
- h) You _____ a marketing professional. (affirmative)
- i) I _____ a doctor. (negative)
- j) You _____ an IT specialist. (negative)

3) Rewrite the sentences. Add the verb *be* (*am / are*). Use the short forms.

- a) I / not / a / secretary.
I'm not a secretary.
- b) I / a / team leader.

- c) You / an / operations manager.

- d) You / not / a / supervisor.

- e) I / an / administrative assistant.

- f) I / not / a / pilot.

- g) You / a / marketing assistant.

- h) You / not / a / lawyer.

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4) Complete the dialogue with the correct words (I / you / am / are / 'm not / aren't / a / an / office assistant / graphic designer).

A: Hello! Are you _____ new employee?

B: Yes, I _____.

A: You _____ IT specialist, right?

B: No, I _____. I'm a _____.

A: Oh, great! You _____ a receptionist. _____ are a marketing professional.

B: Yes, that's right. _____ am a marketing professional.

A: Are you a sales representative?

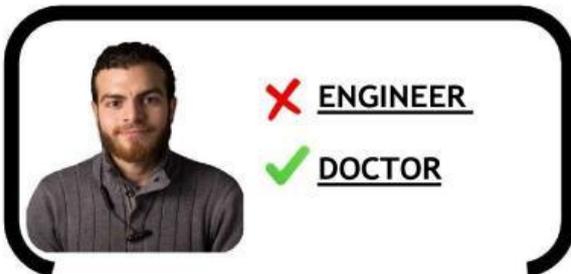
B: No, I'm not. I'm an _____.

5) Listen and choose A or B.

- a) IT specialist b) graphic designer
- a) doctor b) lawyer
- a) teacher b) marketing professional
- a) pilot b) chef

6) Look at people and jobs. Write affirmative and negative sentences.

a)



I'm not an engineer.
I'm a doctor.

b)



c)

