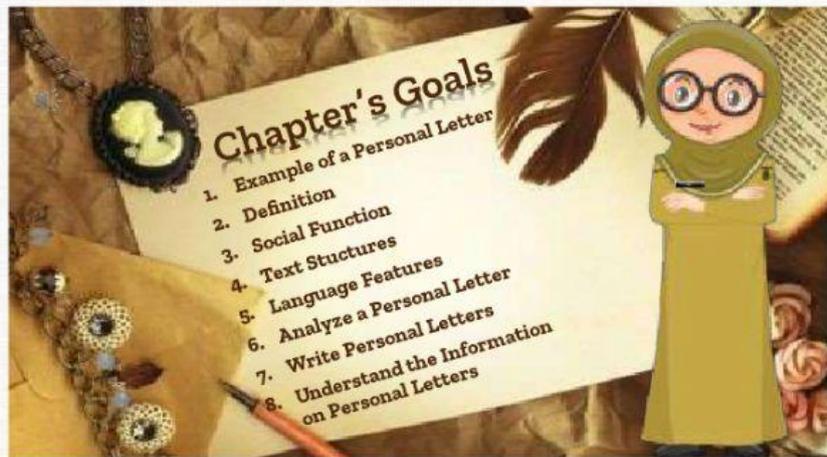


Name/Class:

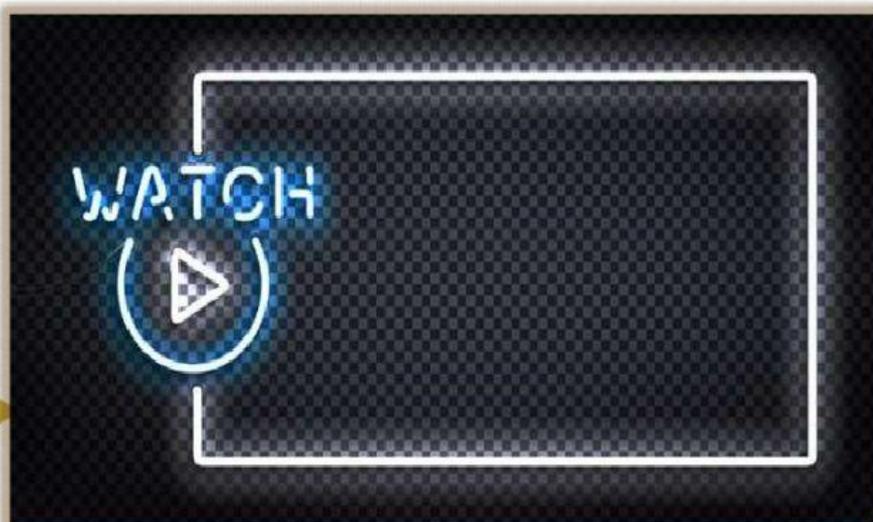
PERSONAL LETTER

By: Sinta Rosanti, S.Pd., M.Pd., NCE.
(SMA Negeri 22 Carut)

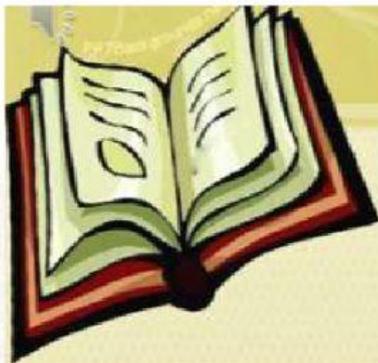
C. Chapter's Goals:



D. Watch this video to learn about Personal Letter Text!



E. Now, listen to audio!



Summary

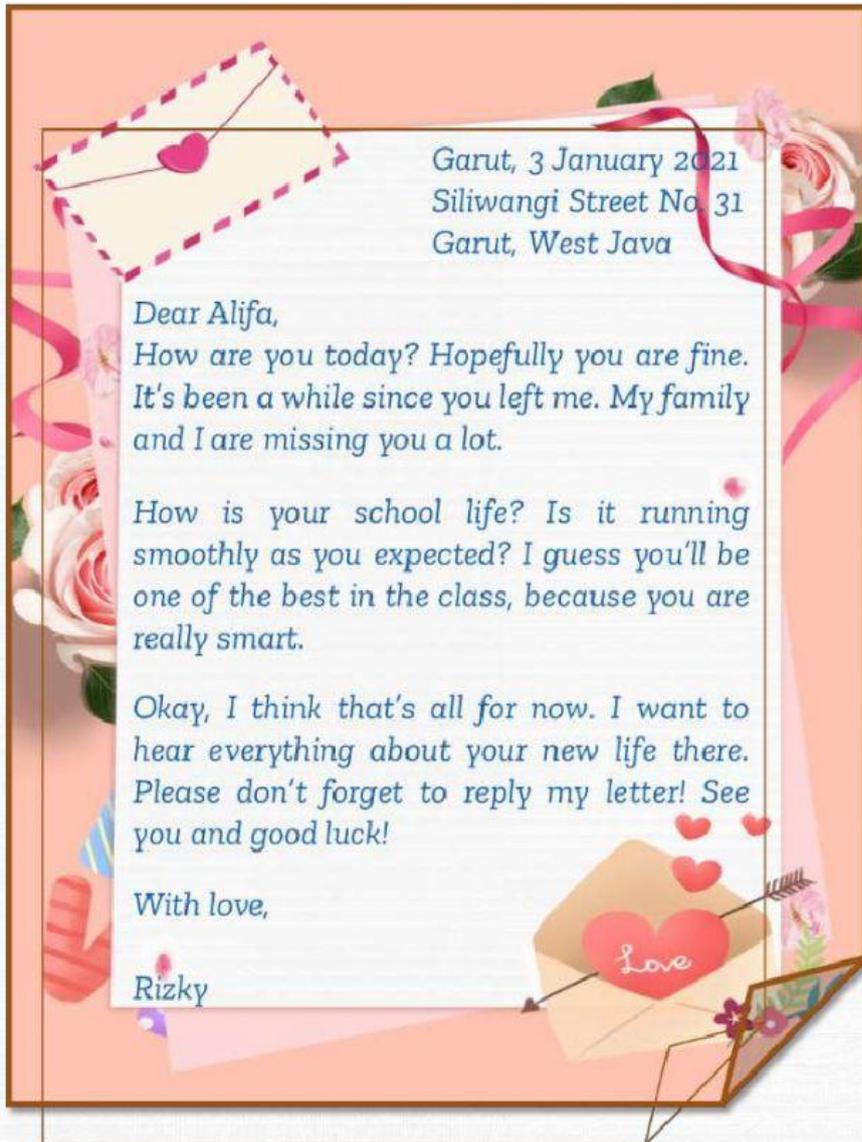


1. **Personal letters** are letters you write to people you have already known well or been familiar with, such as family members, friends, classmates or pen friends.
2. The **purpose of personal letter** is to inform that the receiver that the sender wants to tell an important thing like **personal** feelings, thoughts, or experiences, which are meant to be read by a specific person.
3. **Text Structure of personal letters** are: Address, Date, Salutation, Introduction, Body, Closing, Greetings for closing and Signature.
4. **Language Features of personal letters** are: Sentence Structure and Style.



Let's Practice!

F. Drop Down



The letter above is an
example of



G. Multiple Choice

Who is the letter from?

A. Alifa

B. Rizky

C. Alifa's family

D. Rizky's family



H. Check List

Text structures of personal letter are:

Orientation

Salutation

Complication

Closing

I. Drag and Drop

Please drag the word given below and drop down to the suitable answer!



Bandung, 30 December 2020

1.

Braga Street No. 82
Bandung, Indonesia

2.

Dear Lamsade,

3.

I'm really glad to read your last letter. It so amazing to hear you after 2 years we never meet again. You look so happy in Aceh.

4.

Thank you for having sent me the photos, Aceh looks so beautiful. Someday, I would definitely like to visit Aceh.

5.

Here, my activities makes me bored. I was busy with my routine activities like my part time job, and my college.

6.

Anyway, would you coming to Bandung in anytime soon? If you are, please let me know the dates and I can pick you up at the airport.

Your best friend,

7.

Rossa

8.

Greetings for closing

Address

Closing

Salutation

Date

Signature

Introduction

Content

You can do it!



J. Join with Arrow

Please match the following personal letter's parts!

Garut, 3 January 2021

With love,

Braga Street No. 32

I'm glad to read your letter.

Rossa

Dear Alifa,

I think that's all for now

Greeting for closing

Date

Address

Signature

Introduction

Closing

Salutation



Let's Practice!



Make a letter to your friend based on one of the topics below!

- 1. You move to other city and inform your new address.*
- 2. Tell about your last holiday experience.*
- 3. Arrange a meeting since you haven't seen each other for long time.*

