Name:		Term 2 (2025/26)
Subject: English Practice Sheets	Date:	Year 4
L.O – I can apply knowledge to complete tasks.		

INSTRUCTIONAL WRITING

*Read through all the **instructional text writing examples and tips pasted in your notebook** to help you understand the features of instructional writing and how to write it.*

How to Make Hot Chocolate

Write a set of instructions to explain *how to* make hot chocolate for the first time.

An instructional text usually includes:

- *A clear title*
- *A list of ingredients or equipment*
- *Numbered steps written in the correct order*
- *Imperative (bossy) verbs (pour, stir, heat)*
- *Sequencing words (first, next, then, finally)*
- *Clear and precise language*
- *Safety advice (tips) if needed*

Title _____	
Ingredients (What you need):	***Tips:***
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

LO: ☐ **Excellent!** ☐ **Very good!** ☐ **Good job!** ☐ **Revise**

LIVEWORKSHEETS

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Subject: English Practice Sheets	Date:	Year 4
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Steps:

LO: ☐ **Excellent!** ☐ **Very good!** ☐ **Good job!** ☐ **Revise**

LIVEWORKSHEETS

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Subject: English Practice Sheets	Date:	Year 4
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SUCCESS CRITERIA (Tick when completed)

Content & Structure	Language Features
☐ I wrote a clear title ☐ I included a list of ingredients ☐ I wrote numbered steps in the correct order ☐ My instructions are clear and easy to follow	☐ I used imperative verbs ☐ I used sequencing words ☐ I used fronted adverbials (e.g. Carefully, First,) ☐ I used standard English
Grammar & Punctuation	**Safety & Audience**
☐ I used capital letters and full stops correctly ☐ I used commas after fronted adverbials ☐ I checked my spelling	☐ I included a safety warning ☐ My instructions are suitable for my reader

LO: ☐ **Excellent!** ☐ **Very good!** ☐ **Good job!** ☐ **Revise**

LIVEWORKSHEETS

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Challenge

1. Add an extra tip in your writing to improve the hot chocolate.
2. Use two different fronted adverbials in your instructional writing.
3. Choose one of the steps, include a sentence explaining why this step is important.

Challenge 1

Challenge 2

Challenge 3

LO: ☐ **Excellent!** ☐ **Very good!** ☐ **Good job!** ☐ **Revise**

LIVEWORKSHEETS

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SPELLING LIST

1.	finally			
2.	simply			
3.	basically			
4.	correctly			
5.	logically			
6.	sure			
7.	unsure			
8.	reassure			
9.	treasure			
10.	closure			
11.	future			
12.	culture			
13.	teacher			
14.	adventure			

LO: ☐ Excellent! ☐ Very good! ☐ Good job! ☐ Revise

LIVEWORKSHEETS

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15.	voucher			
16.	division			
17.	mission			
18.	confusion			
19.	comprehension			
20.	mansion			
21.	question			
22.	education			
23.	electrician			
24.	musician			
25.	famous			

LO: ☐ **Excellent!** ☐ **Very good!** ☐ **Good job!** ☐ **Revise**

LIVEWORKSHEETS

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THINK OUT OF THE BOX

1) **Read the instructions below.**

Add the cocoa and milk.

Why is this instruction unclear? Choose ONE.

It does not say how much to add. ❒
It uses an imperative verb. ❒
It is written in standard English. ❒
It includes a fronted adverbial. ❒

2) **Why is a safety warning important in an instructional text about hot chocolate?**
Choose ONE.

To make the instructions longer. ❒
To help keep the reader safe. ❒
To explain where chocolate comes from. ❒

3) If Willy Wonka wrote instructions for making hot chocolate, which sentence would he MOST likely include?

"Heat the milk carefully." ❒
"Chocolate is made from cocoa beans." ❒
"Add a little imagination before you stir." ❒

LO: ☐ **Excellent!** ☐ **Very good!** ☐ **Good job!** ☐ **Revise**

LIVEWORKSHEETS