

Name:		Term 2 (2025/26)
Subject: English Practice Sheets	Date:	Year 4
L.O – I can apply knowledge to complete tasks.		

INSTRUCTIONAL WRITING

Read through all the **instructional text writing examples and tips** pasted in **your notebook** to help you understand the features of instructional writing and how to write it.

How to Make Hot Chocolate

Write a set of instructions to explain *how to* make hot chocolate for the first time.

An instructional text usually includes:

- *A clear title*
- *A list of ingredients or equipment*
- *Numbered steps written in the correct order*
- *Imperative (bossy) verbs (pour, stir, heat)*
- *Sequencing words (first, next, then, finally)*
- *Clear and precise language*
- *Safety advice (tips) if needed*

Title _____	
Ingredients (What you need):	Tips:

LO: **Excellent!** **Very good!** **Good job!** **Revise**

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SUCCESS CRITERIA (Tick when completed)

Content & Structure <ul style="list-style-type: none"> <input type="checkbox"/> I wrote a clear title <input type="checkbox"/> I included a list of ingredients <input type="checkbox"/> I wrote numbered steps in the correct order <input type="checkbox"/> My instructions are clear and easy to follow 	Language Features <ul style="list-style-type: none"> <input type="checkbox"/> I used imperative verbs <input type="checkbox"/> I used sequencing words <input type="checkbox"/> I used fronted adverbials (e.g. Carefully, First,) <input type="checkbox"/> I used standard English
Grammar & Punctuation <ul style="list-style-type: none"> <input type="checkbox"/> I used capital letters and full stops correctly <input type="checkbox"/> I used commas after fronted adverbials <input type="checkbox"/> I checked my spelling 	Safety & Audience <ul style="list-style-type: none"> <input type="checkbox"/> I included a safety warning <input type="checkbox"/> My instructions are suitable for my reader

LO: **Excellent!** **Very good!** **Good job!** **Revise**

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"Empower students to learn for life and strive for excellence so that they can contribute positively to the global society"

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Challenge

1. Add an extra tip in your writing to improve the hot chocolate.
2. Use two different fronted adverbials in your instructional writing.
3. Choose one of the steps, include a sentence explaining why this step is important.

Challenge 1

Challenge 2

Challenge 3

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SPELLING LIST

1.	finally			
2.	simply			
3.	basically			
4.	correctly			
5.	logically			
6.	sure			
7.	unsure			
8.	reassure			
9.	treasure			
10.	closure			
11.	future			
12.	culture			
13.	teacher			
14.	adventure			

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15. voucher			
16. division			
17. mission			
18. confusion			
19. comprehension			
20. mansion			
21. question			
22. education			
23. electrician			
24. musician			
25. famous			

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THINK OUT OF THE BOX

1) Read the instructions below.

Add the cocoa and milk.

Why is this instruction unclear? Choose ONE.

- It does not say how much to add.**
- It uses an imperative verb.**
- It is written in standard English.**
- It includes a fronted adverbial.**

2) Why is a safety warning important in an instructional text about hot chocolate?

Choose ONE.

- To make the instructions longer.**
- To help keep the reader safe.**
- To explain where chocolate comes from.**

3) If Willy Wonka wrote instructions for making hot chocolate, which sentence would he MOST likely include?

- "Heat the milk carefully."**
- "Chocolate is made from cocoa beans."**
- "Add a little imagination before you stir."**

LO: **Excellent!** **Very good!** **Good job!** **Revise**

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