NAME: _____

CLASS: _____

SUBJECT: English (Application Letter)

Choose the correct answer by choosing a, b, c, d, or e!

1. In an application letter, where do you usually put the date?

a. At the very bottom of the letter
b. In the middle of the body paragraph
c. At the top of the letter, before the recipient's address
d. After the signature
e. Inside the salutation

2. Which part of the letter includes "Dear Hiring Manager"?

a. Signature
b. Salutation
c. Enclosure
d. Heading
e. Body

3. "I am writing to express my interest in the Commis Chef position."
   This sentence is usually found in the...

a. Salutation
b. Opening
c. Body
d. Closing
e. Signature

4. In which part of the letter should you explain your skills and internship experience?

a. Heading
b. Salutation
c. Body
d. Closing
e. Signature

5. What do we call the documents (like a CV) that we send together with the letter?

a. Heading
b. Salutation
c. Body
d. Enclosure/Attachment
e. Signature

6. "I look forward to hearing from you soon."
   This sentence belongs to the...

a. Heading
b. Opening
c. Body
d. Closing
e. Salutation

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7. What is the most common formal sign-off before your name at the end of the letter?

a. Bye-bye
b. See you
c. Cheers
d. Sincerely
e. Talk to you later

8. Which information should be included in the heading of the letter?

a. Your hobbies
b. Your name, address, and contact number
c. The price of the menu
d. Your favorite food
e. Your parents' name

9. What is the purpose of an application letter?

a. To complain about bad food
b. To invite a friend to a party
c. To apply for a job
d. To order ingredients for the kitchen
e. To describe a recipe

10. Who is the "Recipient" of the letter?

a. The person who writes the letter
b. The person who delivers the letter
c. The person who receives the letter
d. The person who cooks the food
e. The person who cleans the kitchen

11. What is the synonym of the word "Requirements" in a job advertisement?

a. Supplies
b. Qualifications
c. Salaries
d. Applications
e. Locations

12. In the sentence "I am a graduate of SMK Culinary Arts,"
What does "graduate" mean?

a. A person who is still studying
b. A person who has completed a course of study
c. A teacher at a culinary school
d. A kitchen assistant
e. A customer in a restaurant

13. "I have a **passion** for pastry and baking."
The word passion has a similar meaning to...

a. Boredom
b. Fear
c. Enthusiasm/Love
d. Hatred

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e. Anger

14. What is the synonym of "Supervise" in a kitchen?

a. Follow
b. Oversee/Manage
c. Cook
d. Eat
e. Clean

15. What is the antonym of "Formal" in professional writing?

a. Official
b. Professional
c. Informal
d. Serious
e. Strict

16. What is the antonym of the word "Experienced"?

a. Skilled
b. Inexperienced
c. Professional
d. Senior
e. Expert

17. A person who works in a kitchen and is in charge of a specific area is called a...

a. Waiter
b. Manager
c. Chef de Partie
d. Receptionist
e. Cashier

18. "I am **proficient** in English and Indonesian."
The word proficient means...

a. Slow
b. Unable
c. Skilled/Fluent
d. Lazy
e. Angry

19. What is the antonym of "Fresh" for ingredients?

a. New
b. Stale/Old
c. Clean
d. Delicious
e. Sweet

20. "Please find my CV **attached**."
The synonym of attached is...

a. Sent
b. Lost
c. Enclosed

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d. Deleted
e. Forgotten

21. What is the synonym of "Assist"?

a. Hinder
b. Help
c. Stop
d. Ignore
e. Break

22. What is the antonym of "Permanent job"?

a. Long job
b. Good job
c. Temporary job
d. Hard job
e. Easy job

23. Which phrase is more formal?

a. Give me the job
b. I want to work there
c. I am writing to apply for the position
d. Hiring me is good
e. Hey, I need a job

24. "I am available for an interview at your earliest **convenience**." Convenience means...

a. Place
b. Time that is easy for you
c. Difficulty
d. Salary
e. Food

25. In the culinary world, "Sanitation" is related to...

a. Cooking taste
b. Food price
c. Cleanliness and health
d. Decoration
e. Marketing

26. What do you call the experience you get while studying at an SMK?

a. Holiday
b. Internship/PKL
c. Party
d. Shopping
e. Sleeping

27. Manakah penulisan kata yang benar?

a. Resaturant
b. Restoran
c. Restaurant
d. Restorant

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e. Resterant

28. If you apply for a "Commis Chef" position, you will work in the...

a. Front office
b. Kitchen
c. Garden
d. Parking area
e. Lobby

29. What is the antonym of "Accept"?

a. Take
b. Receive
c. Decline/Reject
d. Hold
e. Keep

30. What is the synonym of "Submit"?

a. Take
b. Hand in/Send
c. Keep
d. Destroy
e. Hide

31. "I have strong **communication** skills." The antonym of "strong" in this context is...

a. Big
b. Weak
c. Heavy
d. Loud
e. Fast

32. Which of the following is a "hard skill" for a culinary student?

a. Punctuality
b. Honesty
c. Knife skills
d. Teamwork
e. Discipline

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33. Which position is **NOT** available at Borcelle Cafe according to the advertisement?
    a. Barista
    b. Pastry Chef
    c. Cashier
    d. Waitress
    e. All positions are available
34. What is the minimum work experience required to apply for a position at Borcelle Cafe?
    a. No experience needed
    b. At least 6 months
    c. At least 1 year
    d. At least 2 years
    e. Fresh graduates only
35. When is the submission date (deadline) for the application and CV?
    a. 29 Carolina Street
    b. Los Angeles, Postal Code 29129
    c. 20 - 28 August 2028
    d. Before 20 August 2028
    e. Every day in August

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