



Business Communication

Instructions: Number the extracts from a presentation about a new product in the most logical order (1–8).

- a. Now I'd like to move on to the main benefits of the service. ____
- b. First of all, let me give you a brief overview of what we offer. ____
- c. Does that sound clear so far? ____
- d. What I'd like to do today is introduce a new customer support platform. ____
- e. As you can see on the screen, this feature allows real-time communication. ____
- f. OK, let's start with the problem this product aims to solve. ____
- g. To sum up, this solution will save time and reduce costs. ____
- h. After that, I'll explain how the system works in practice. ____