

## 650+ Lesson 8 – Reading Part 7

### Reading part 5

1. The board decided to \_\_\_\_\_ the proposal after discovering several compliance issues during the audit.

- A. call off
- B. break down
- C. carry out
- D. set up

2. Due to unforeseen circumstances, the merger was put \_\_\_\_\_ until further legal clarification was obtained.

- A. aside
- B. off
- C. away
- D. down

3. The CEO strongly objected to the decision, arguing that it would run \_\_\_\_\_ the company's long-term strategic goals.

- A. against
- B. into
- C. over
- D. through

4. Employees are required to adhere \_\_\_\_\_ company policies at all times, regardless of their position.

- A. with
- B. for
- C. to
- D. on

5. The marketing campaign failed largely because it did not live \_\_\_\_\_ the expectations of senior management.

- A. on
- B. up to
- C. out
- D. over

6. The finance department is responsible for keeping \_\_\_\_\_ all transaction records in accordance with international standards.

- A. up
- B. in
- C. on
- D. down

7. Despite repeated warnings, the contractor continued to cut \_\_\_\_\_ safety procedures to meet the deadline.

- A. off
- B. away
- C. back
- D. corners

**8.** The sudden resignation of the project manager brought the entire operation to a \_\_\_\_\_.

- A. delay
- B. pause
- C. standstill
- D. halt

**9.** Management is under increasing pressure to come up \_\_\_\_\_ a viable solution before the fiscal year ends.

- A. with
- B. against
- C. for
- D. over

**10.** The report casts serious doubt \_\_\_\_\_ the reliability of the data collected during the trial phase.

- A. for
- B. on
- C. over
- D. to

**11.** The company decided to \_\_\_\_\_ corrective action immediately after the compliance breach was identified.

- A. make
- B. take
- C. do
- D. perform

**12.** The auditor raised serious concerns, prompting management to \_\_\_\_\_ an internal investigation.

- A. launch
- B. open
- C. start
- D. operate

**13.** The delay was caused by a \_\_\_\_\_ shortage of skilled technicians in the regional office.

- A. severe
- B. heavy
- C. strong
- D. sharp

**14.** The board expressed \_\_\_\_\_ confidence in the firm's ability to recover from the financial setback.

- A. deep
- B. strong
- C. high
- D. great

**15.** The legal team carefully reviewed the contract to ensure that all clauses were \_\_\_\_\_ enforced.

- A. strictly
- B. tightly
- C. sharply
- D. rigidly

**16.** Sales figures declined \_\_\_\_\_ following the unexpected increase in production costs.

- A. severely
- B. heavily
- C. strongly
- D. largely

**17.** The proposal was considered \_\_\_\_\_ unrealistic given the current budget constraints.

- A. highly
- B. strongly
- C. deeply
- D. heavily

**18.** The new policy is \_\_\_\_\_ consistent with international regulatory standards.

- A. closely
- B. narrowly
- C. tightly
- D. sharply

**19.** Failure to comply may \_\_\_\_\_ serious legal consequences for the organization.

- A. result
- B. bring
- C. incur
- D. cause

**20.** The company is facing \_\_\_\_\_ pressure from stakeholders to disclose the full financial report.

- A. mounting
- B. rising
- C. growing
- D. increasing

## Reading Part 7

Questions 1-2 refer to the following email.

**TO: All company employees**

**FROM: Daniel Jacobs**

**RE: Changes in the requisition of supplies**

Please note that the procedure for requesting office supplies has changed as of this morning. No longer do you need to endure the lengthy process of filling out numerous forms. Instead, you can do everything online. We have computerized our system in an effort to streamline the requisition process and make it more efficient. Simply type what you need on the computer, and it should tell you if the product is available or if it needs to be ordered. We have now moved all of our supplies to a central area. Rather than having each office order supplies individually, we will now order in bulk. This should save the company money and save you the hassle of ordering products. Please note that this new system only applies to common office supplies like pens, pencils, notebooks, staples, etc. For less common office supplies that we are unlikely to have in stock, you must still contact Kevin Parker in the Requisition Department. With the new online ordering system, Kevin will now only need to handle less frequent and more complex requests, which will make his job more efficient by reducing the volume of individual orders he needs to process. This streamlined process should allow Kevin to focus on more specialized requisitions, ensuring faster turnaround for uncommon items.

We hope this new system makes getting supplies easier. Please provide us with your feedback so that we can make the system as user-friendly as possible.

1. Why has the requisition process been changed?

- (A) To make ordering supplies cheaper
- (B) To update the software from the previous process
- (C) To enable employees to order products individually
- (D) To make the requisition process more efficient

2. The word "hassle" in line 5 is closest in meaning to

- (A) situation
- (B) trouble
- (C) case
- (D) difference

Questions 3-4 refer to the following notice.

### NOTICE

All Ketrion Green Condos residents are invited to gather in room 102 of the main building on March 26 at 7 p.m. for a special discussion on an upcoming construction project.

The complex's board of directors recently voted to remove the artificial waterfall near the west entrance for the purpose of reducing unnecessary water usage. After considering several options, the board decided that a sculpture of an important figure would be an attractive use of the vacant space. This also has the advantage of affordable long-term maintenance costs.

The purpose of the in-person discussion, therefore, is to come up with a shortlist of sculpture subjects that all complex residents will later be able to choose from. We urge attendees to research potential candidates in advance and prepare brief arguments in their favor.

Thank you.

3. What are some residents encouraged to do before March 26?

- (A) Develop a proposal
- (B) Sign a consent form
- (C) Visit a complex representative
- (D) Remove items from a common area

4. The word "urge" in paragraph 3, line 2, is closest in meaning to

- (A) force
- (B) help
- (C) encourage
- (D) make



Questions 5-7 refer to the following notice.

**Notice of Suspension of Bus Service**

To all users of the buses serving this stop: As of March 30, city bus service on the following lines will be suspended:

34 to downtown

35 from downtown

56 to the airport

57 from the airport

Riders from this neighbourhood can access the downtown area on the 23 bus. The closest stop is on the corner of Maple Avenue, three blocks to the North.

Special airport shuttles leave from the Fruitlands Shopping Mall, five blocks west of here, every 30 minutes throughout the day. City bus passes are valid on the airport shuttles.

5. What will happen on March 30?

- (A) Buses will be added to some routes.
- (B) Some bus routes will stop running.
- (C) The cost of bus passes will increase.
- (D) A new bus stop will be built.

6. What can bus riders do at the shopping mall?

- (A) Buy a bus pass
- (B) Catch the 23 bus
- (C) Get a ride to the airport
- (D) Take the bus to Maple Avenue

7. The word "access" in line 8 is closest in meaning to

- (A) view
- (B) return
- (C) depart
- (D) reach

Questions 159-161 refer to the following e-mail.

<b>To:</b>	Nick Foster
<b>From:</b>	Natural Spring Garden Products Customer Support
<b>Subject:</b>	Follow-up
<b>Date:</b>	October 28

Dear Mr. Foster,

Thank you for your recent purchase of a Serene Bird Bath from Natural Spring Garden Products. Its steady, cascading flow of water down several levels will attract native birds to your garden and is sure to provide a cool, calming environment.

I see that your order was placed on October 21 and arrived on October 24. I hope that you have been pleased with the product thus far. Please remember that your purchase is covered by a three-year warranty. If you experience any issues with its operation, feel free to reach out to our customer service team at 1-800-555-0168.

Would you mind taking two minutes to complete a brief survey? Your responses will enable us to learn more about our customers so that we can more effectively market our products and services. To access the survey, please visit our Web site at [www.naturalspringgardenproducts.com/review](http://www.naturalspringgardenproducts.com/review).

Sincerely,

Ken Iwata  
Customer Support, Natural Spring Garden Products

159. What product did Mr. Foster most likely purchase?

- (A) A water purifier
- (B) A bird feeder
- (C) A book about gardens
- (D) An outdoor fountain

160. What is Mr. Foster asked to do?

- (A) Write an online review
- (B) Provide feedback
- (C) Confirm a delivery date
- (D) Update his address

161. The word "covered" in paragraph 2, line 3, is closest in meaning to

- (A) described
- (B) protected
- (C) continued
- (D) allowed

Questions 165-167 refer to the following Web page.

<https://www.brandmarkproductsinc.com>

[About](#) | [Products](#) | [Start Here](#) | [Contact Us](#)

*Make your mark with your logo on our products!*

There is no better way to advertise your organization than with our attractive fashion apparel featuring your logo or company slogan. Provide us with your logo file, and Brandmark Products, Inc., will adorn selected items and deliver your order within four business days. We will produce your order with color printing or embroidery of the highest quality.

Our 25 years in operation have revealed one important fact about developing name recognition. Forget water bottles and key chains—items that are frequently put aside or misplaced. Your message will be more effective and longer lasting with our quality shirts, sweatshirts, jackets, and hats.

To place an order, use the "Start Here" tab or call 1-800-555-0155 to speak with a customer service representative.

165. What is indicated about Brandmark Products, Inc.?

- (A) It has discontinued making some products.
- (B) It offers discounts on large orders.
- (C) It specializes in making athletic uniforms.
- (D) It helps companies promote themselves.

166. The phrase "put aside" in paragraph 2, line 3, is closest in meaning to

- (A) saved up
- (B) classified
- (C) ignored
- (D) closed up

167. According to the Web page, why should someone contact customer service?

- (A) To get assistance with an order
- (B) To request a sample product
- (C) To set up an appointment
- (D) To finalize the design of a logo