

Past simple

1. A finished action in the past that happened in an exact time (yesterday, last week, in 1968, etc)

(+) I **went** to school yesterday.

(-) I **didn't go** to school yesterday.

(?) **Did** you **go** to school yesterday?

Present perfect simple

1. An experience in someone's lifetime, without saying the exact time when the event happened

(+) I **have visited** Vienna twice.

2. Recent events which have a result in the present

(-) My son **hasn't cleaned** his room yet. (= I can see his messy room)

3. Actions or situations that began in the past but continue in the present

(?) How long **have** you **known** Sarah?
I've **known** her for 20 years.

Ex.1 Match each example sentence with the correct verb tense (Past simple or Present perfect simple). Which rule is it (1,2,3)?

1. Have you ever tried sushi?

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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2. I finished the report yesterday.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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3. They have already left the office.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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4. Did you watch the game on Sunday?

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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5. She hasn't finished her homework yet.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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6. We met our teacher two weeks ago.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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7. I have lived here for five years.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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8. She didn't call me last night.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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9. Have you tidied your desk?

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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10. They didn't travel abroad last year.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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11. I have just eaten lunch, so I'm not hungry.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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12. He hasn't seen that movie before.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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13. Have you known him for a long time?

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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14. I visited London when I was 12.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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15. They haven't studied English for very long.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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16. She has read that book.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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17. We haven't decided what to do yet.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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18. I have been friends with her since childhood.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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19. Did you finish the project last week?

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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20. They haven't met our new manager.

Past simple	Present Perfect
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Rule 1	Rule 2	Rule 3
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Ex.2 Complete the sentences with the correct verb form.

1. I have _____ (already / send) the email to the client.

2. She _____ (lose) her keys this morning.

3. _____ you ever _____ (climb) a mountain?

4. We _____ (finish) the meeting at 3 p.m.

5. They have _____ (just / book) their tickets.

6. He _____ (not / eat) anything since breakfast.

7. _____ you _____ (check) the programme yet?

8. She _____ (start) this job two years ago.

9. I _____ (work) here for over a decade.

10. They _____ (not / understand) the instructions yesterday.