

Studio Setup Checklist: Active to Passive Voice

Instructions: Below are common audiovisual setup tasks written in active voice using modal verbs. Rewrite each sentence in passive voice:

1. You should check all the cables before recording.

2. You can adjust the lights to create the right atmosphere.

3. You may test the microphones to avoid sound problems.

4. You should confirm that the camera settings are correct.

5. You can organize the background so the scene looks professional.

6. You should clean the lenses before filming.

7. You may prepare the teleprompter for the presenter.

8. You can label the audio tracks for easy editing.

9. You can store the recorded files on the cloud.

10. You shouldn't disconnect the audio cables during recording.
