



## Language at work similar activities unit 11 Travel

**Instructions:** Fill in the blanks with the correct form of "going to"

Example: *I'm going to meet my colleague at the conference.*

1. We \_\_\_\_\_ (attend) the meeting tomorrow.
2. Samir \_\_\_\_\_ (come) to the airport at 8 a.m.
3. Jake \_\_\_\_\_ (finish) the presentation at 5 p.m.
4. We \_\_\_\_\_ (work) late to meet the deadline.
5. Franz \_\_\_\_\_ (give) us a tour of the city.
6. I \_\_\_\_\_ (contact) the suppliers next week.

**Instructions:** Match 1–6 to a–f to complete the sentences

**Match 1–6 to a–f to complete the sentences:**

1. We're going to have a meeting at the office \_\_\_\_\_
2. They're going to arrive early \_\_\_\_\_
3. Samir's going to work on the report \_\_\_\_\_
4. I'm going to speak with our clients \_\_\_\_\_
5. We're going to finish the presentation \_\_\_\_\_
6. Jake is going to lead the workshop \_\_\_\_\_

- a. before the meeting starts.
- b. during the lunch break.
- c. to discuss our progress.
- d. in the morning.
- e. in the next hour.
- f. to finish the task.