

## Review 4

### 1 Complete the email with words from the box.

airport book bus  
customs delayed  
passport rent stay

Hi Gina,  
Sorry I didn't have time to meet you at the <sup>1</sup> \_\_\_\_\_ yesterday. Unfortunately, the flight to Melbourne was <sup>2</sup> \_\_\_\_\_ for seven hours, so I was very tired when I finally got to Australia. It also took a long time to go through <sup>3</sup> \_\_\_\_\_ control. Then I was stopped at <sup>4</sup> \_\_\_\_\_ and the officer opened both my suitcases. I decided to go to the hotel by <sup>5</sup> \_\_\_\_\_. I was too tired to drive but I know we need to <sup>6</sup> \_\_\_\_\_ a car for the rest of the trip. I'll arrange it when you arrive here tomorrow.  
It was a good idea to <sup>7</sup> \_\_\_\_\_ the Ace Grand Hotel for the trip. I didn't want to <sup>8</sup> \_\_\_\_\_ in an apartment like last time.  
Best wishes,  
Karl

### 2 Choose the correct word.

Ray missed his flight <sup>1</sup> *control / connection* to Manchester because of the bad weather. When he got to <sup>2</sup> *departures / arrivals* there were no other flights that day. They were all <sup>3</sup> *stopped / cancelled* so he had to go by <sup>4</sup> *coach / train*. But it took all night because it <sup>5</sup> *departed / stopped* at every station. When Ray got to Manchester, he took a <sup>6</sup> *coach / taxi* to save time and go straight to the offices.

### 3 Put the letters in bold in the correct order to make words about the airport.

1 D**P**ETARREUS 2 T**A**MINERL 3 A**V**RILARS 4 B**G**AGAGE

### 4 Complete the travel itinerary.

- 28<sup>th</sup> September: fly to Beijing; meet Ms Chen at 'a \_\_\_\_\_.
- 28<sup>th</sup> September: <sup>2</sup>s \_\_\_\_\_ at the Three Bridges Hotel in Beijing for three nights.
- 1<sup>st</sup> October: take the train to Shanghai and meet Mr. Kelly on the <sup>3</sup>p \_\_\_\_\_.
- 1<sup>st</sup> October: stay at the company's <sup>4</sup>a \_\_\_\_\_ for four nights.
- 2<sup>nd</sup> October: <sup>5</sup>r \_\_\_\_\_ a car for two days to attend the conference on 3-4 October.
- 5<sup>th</sup> October: take return <sup>6</sup>f \_\_\_\_\_ to London.

Mark, can you <sup>7</sup>b \_\_\_\_\_ my train ticket from Beijing to Shanghai, please? Also, from Shanghai to London, do you know where my flight <sup>8</sup>c \_\_\_\_\_ is?

### 5A Complete the conversation with phrases from the box. There is one extra phrase.

are frozen  
I'm here I'm sharing  
it's working on mute  
see turning  
you there working

**Elsa:** Good morning everyone. Are <sup>1</sup> \_\_\_\_\_?  
**Khaled:** Yes, <sup>2</sup> \_\_\_\_\_.  
**Carla:** Me, too.  
**Elsa:** Can you <sup>3</sup> \_\_\_\_\_ me?  
**Carla:** Sorry, I can't see you.  
**Elsa:** My camera isn't <sup>4</sup> \_\_\_\_\_. Just a moment. Is that better?  
**Everyone:** Yes, <sup>5</sup> \_\_\_\_\_ now.  
**Elsa:** Hans, <sup>6</sup> \_\_\_\_\_ you there? I can't hear you.  
**Hans:** Oh sorry, Elsa. I was <sup>7</sup> \_\_\_\_\_. Can you hear me now?  
**Elsa:** Yes. OK, let's start then.  
**Hans:** Oh no! The screen is <sup>8</sup> \_\_\_\_\_.  
**Elsa:** Try <sup>9</sup> \_\_\_\_\_ off your video.

### 5B Complete the rest of dialogue with one word in each gap.

**Elsa:** Let's have a(n) <sup>1</sup> \_\_\_\_\_ call, then. Khaled, please give us an update on the work.  
**Khaled:** Sorry, can you <sup>2</sup> \_\_\_\_\_ that? The <sup>3</sup> \_\_\_\_\_ isn't very good, you're <sup>4</sup> \_\_\_\_\_ up. My internet is very slow.  
**Elsa:** <sup>5</sup> \_\_\_\_\_ up and I'll call you all <sup>6</sup> \_\_\_\_\_.

## Test 4

### Vocabulary

#### 1 Choose the correct word to complete the sentences.

- 1 When I travel for work, I usually *book / stay at / go by* a flight online.
- 2 The team *stay at / go by / rent* a hotel near the office.
- 3 My boss rarely *rents / stays at / goes by* coach when she travels for work.
- 4 I sometimes *go by / rent / stay at* a car at the airport.
- 5 Our clients usually *book / stay at / go by* an apartment before they travel.
- 6 You always *stay at / go by / rent* plane when you travel.

#### 2 Complete the sentences with the words in brackets.

- 1 Her train was \_\_\_\_\_, so she \_\_\_\_\_ in Paris four hours \_\_\_\_\_. (arrived / cancelled / late)
- 2 My coach \_\_\_\_\_ from Zurich. I \_\_\_\_\_ at Basel, but that coach was \_\_\_\_\_ by thirty minutes. (changed / delayed / departed)
- 3 Their train to the airport arrived at \_\_\_\_\_ four. They checked in, went through \_\_\_\_\_, and went to \_\_\_\_\_ seventeen for their flight. (gate / platform / security)
- 4 The fast train was \_\_\_\_\_, so we took the slow train. It \_\_\_\_\_ at every station, so we \_\_\_\_\_ about an hour late. (arrived / cancelled / stopped)

### Grammar

#### 3 Complete the conversations with *be* and the correct form of the verbs in the boxes.

fly meet stay

A: When <sup>1</sup> \_\_\_\_\_ you \_\_\_\_\_ to Beijing?

B: Next week.

A: <sup>2</sup> \_\_\_\_\_ you \_\_\_\_\_ customers there?

B: Yes, I <sup>3</sup> \_\_\_\_\_.

A: Where <sup>4</sup> \_\_\_\_\_ you \_\_\_\_\_ ?

B: In a hotel.

get go meet visit

A: <sup>5</sup> \_\_\_\_\_ David \_\_\_\_\_ Stella at the airport?

B: Yes, he <sup>6</sup> \_\_\_\_\_.

A: How <sup>7</sup> \_\_\_\_\_ Stella \_\_\_\_\_ to the hotel?

B: She and David <sup>8</sup> \_\_\_\_\_ by bus.

A: <sup>9</sup> \_\_\_\_\_ she \_\_\_\_\_ the factory on Tuesday?

B: Yes, she <sup>10</sup> \_\_\_\_\_.

#### 4 Write questions and sentences giving updates.

A: What / you work on right now?

1 \_\_\_\_\_ *What are you working on right now?*

A: Is everything OK?

B: Everything / go well here.

2 \_\_\_\_\_

A: How is work?

B: It / not go well today.

3 \_\_\_\_\_

A: Gerard / write report?

4 \_\_\_\_\_

B: No / not be.

5 \_\_\_\_\_

A: They / give presentation?

6 \_\_\_\_\_

B: Yes / be.

7 \_\_\_\_\_

A: What / Lisa do at the moment?

8 \_\_\_\_\_

B: She / prepare the price list.

9 \_\_\_\_\_

### Functional language

#### 5 Match the sentences with the best responses (a-d).

1 Good morning! Are you ready?

a Hang up. I'll call you back.

2 Sorry, the connection isn't very good.

b Yes, I said I'm adding Bill to the call.

3 I'm sharing my screen.

c Yes, I'm here.

4 Can you repeat that, please?

d Yes, I can see it.

5 Can you see me?

a OK, great.

6 You're breaking up.

b Yes, no problem.

7 I'm adding Jo to the call.

c Try turning off your video.

8 My internet connection is slow. The screen is frozen.

d Then let's have an audio call.

9 Are you there?

a My camera isn't working.

10 I can't hear you.

b OK, I did that. Can you hear me now?

11 Sorry, I can't see you.

c Oh, sorry. I was on mute!

12 Try unmuting your microphone.

d Yes, I'm here.