

ACTIVITY 1:

Choose the best response

- 1) Your colleague suggests cutting customer service staff.
- 2) Your manager proposes a plan that you support.
- 3) A teammate argues that training is unnecessary, but you disagree politely.
- 4) Your colleague says deadlines will be tight, and you agree strongly.
- 5) Someone insists costs are minimal, but you think they've forgotten something important.
- 6) Your boss says the marketing team did an excellent job, and you agree enthusiastically.
- 7) Your colleague recommends outsourcing, but you see it differently.



ACTIVITY 2:

Rephrase informal expressions with the target phrases

1) Instead of: "I don't think that's right."

Write: " _____."

2) Instead of: "Yes, I agree with that."

Write: " _____."

3) Instead of: "You might be forgetting something."

Write: " _____."

4) Instead of: "I see it differently."

Write: " _____."

5) Instead of: "I don't think the same."

Write: " _____."

6) Instead of: "That's exactly what I think."

Write: " _____."

7) Instead of: "I think the same thing as you."

Write: " _____."

