UNIT 5 – THE WORLD OF WORK

TASK 1. Read the following advertisement and circle the letter A, B, C, or D to indicate the correct option that best fits each other numbered blanks below.

Teaching Assistant wanted

We are seeking an enthusiastic teaching assistant to join our team at PNE English. As (1) _____ teaching assistant, you will work closely with teachers to support students in their learning and development.

Requirements:

- (2) _____ interpersonal skills
- Patience towards students
- Ability to work (3) _____ in a team

This is a rewarding opportunity to contribute to their academic success. (4) _____ you are passionate about education, we would love to hear (5) _____ you.

1.	A. an	B. the	C. a	D. ∅
2.	A. Strength	B. Strong	C. Strengthen	D. Strongly
3.	A. well	B. good	C. better	D. worse
4.	A. While	B. Although	C. But	D. If
5.	A. in	B. about	C. to	D. from

TASK 2. Read the following notes and circle the letter A, B, C, or D to indicate the correct option that best fits each other numbered blanks below.

There are several part-time job options available for high school students to pursue alongside their studies. Here are some of the most recommended choices.

Tutoring is a great part-time job for high school students (1) _____ share their academic strengths to help others. By tutoring, students can (2) _____, improve their communication skills, and build confidence. This job also offers flexible hours, making it easier to balance schoolwork and extracurricular activities.

Babysitting is a popular choice for high school students as it provides a sense of responsibility and helps develop interpersonal skills. Taking care of children requires patience, organization, and (3) _____. Babysitting also has a flexible schedule, making it easy to work around school responsibilities.

Working as a shop assistant is a suitable part-time job for high school students as it offers hands-on experience in customer service and sales. This job can help students develop communication skills and (4) _____. Additionally, retail positions often provide opportunities for advancement and skill development in a team-oriented environment.

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These three part-time job options offer high school students the chance to acquire essential skills, gain practical experience, and earn extra income (5) _____.

1. A. to allow them
   B. because of them allowing
   C. because it allows them to
   D. allowing them to
2. A. reinforcing his own knowledge
   B. reinforce their own knowledge
   C. to reinforcing my own knowledge
   D. to reinforce her own knowledge
3. A. the situations to be handled
   B. the ability to handle various situations
   C. the variety of abilities to be handled
   D. the situations to be varied
4. A. valuable work experience is gained
   B. to gain valuable experience work
   C. gain valuable work experience
   D. we work to experience a valuable gain
5. A. while fulfilling their academic responsibilities
   B. despite fulfilling academic responsibilities
   C. when filling with academic responsibilities
   D. due to the fulfillment of academic responsibilities

TASK 3: Mark the letter A, B, C, or D to indicate the correct arrangement of the sentences to make a meaningful letter of application.

a. Thank you for taking the time to consider my application. I have attached my CV for your review and am eager to discuss how my skills could benefit your team further.
b. I am excited to apply for the part-time shop assistant position at For Teens Shop for the upcoming summer.
c. I look forward to hearing from you.
d. I can work flexible hours in the summer and will do my best on the job.
e. I am a quick learner. I am also comfortable working in a fast-paced environment and collaborating with team members to achieve common goals.

A. a – b – d – e – c
B. b – e – d – a – c
C. a – c – d – b – e
D. a – d – e – c – b

TASK 4: Mark the letter A, B, C, or D to indicate the correct arrangement of the sentences to make a meaningful passage about disadvantages for students who take on part-time jobs.

a. Firstly, it can negatively impact students' academic performance as balancing work and studies can be challenging.
b. Secondly, long working hours and deadlines may lead to insufficient time for studying, assignments, and exam preparation, resulting in lower grades and decreased learning outcomes. This can be particularly difficult for students during exam periods.
c. Finally, having a part-time job also makes students stressed, exhausted, and burnt out, which may impact their mental health with higher stress levels, anxiety, and depression.
d. Taking on part-time jobs while attending school can bring about some disadvantages.
e. In conclusion, part-time jobs can also lower academic performance and create stress. Students should carefully consider these factors before taking on a part-time job to balance work and study at the same time.

A. c – a – b – e – d
B. d – c – b – a – e
C. d – a – b – c – e

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D. d – c – e – a – b

TASK 5: Read the following notes and circle the letter A, B, C, or D to indicate the correct answer to each of the questions below.

For anyone looking for a job, it's important for them to equip themselves with good interpersonal skills, and leadership ability, besides other **advanced** skills. These qualities help you keep the job and do well in it.

Having strong interpersonal skills is essential when looking for a job. These skills involve how well you interact with others. People with good interpersonal skills usually **collaborate** effectively with their team. They are also skilled at negotiating and meeting the expectations of those involved. In their everyday tasks, interpersonal skills enable them to understand and connect with both colleagues and clients, fostering improved work relationships. Consequently, this creates a more positive work environment with **minimal** stress.

In addition to interpersonal and communication skills, possessing leadership capabilities is beneficial in finding and maintaining employment. Those with leadership abilities can positively impact others, guiding them toward achieving common goals. Consequently, they often excel as team players, collaborating effectively in groups to deliver **optimal** results for their employer.

It is hard to get a job. It is even harder to keep it, succeed in it, and gain a promotion. However, if people know how to interact **properly** and communicate well with others, and if they possess leadership ability, they can increase their chance of getting and keeping the job they want.

1. The word **advanced** in the first paragraph is closest in meaning to _____.

A. strengthened B. established C. developed D. researched

2. The word **collaborate** in the second paragraph is opposite in meaning to _____.

A. move apart B. work together C. go together D. work individually

3. The word **minimal** in the second paragraph is opposite in meaning to _____.

A. huge B. little C. slight D. fair

4. The word **optimal** in the third paragraph is closest in meaning to _____.

A. worst B. furthest C. weakest D. best

5. The word **properly** in the last paragraph is closest in meaning to _____.

A. dramatically B. seriously C. suitably D. perfectly

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