

Listening

Hello everyone. Today I want to share with you our plan for (1) _____ billiard products to other countries. Our company has the (2) _____ to make over 1,000 billiard tables per month, and we already have (3) _____ for small orders. For a (4) _____, we can prepare the goods in two weeks (5) _____. Our (6) _____, or minimum order quantity, is 10 tables.

When we receive a request from a customer, we first check the (7) _____, (8) _____, and (9) _____. Then we prepare a (10) _____, a (11) _____, and a (12) _____. These documents are needed for (13) _____ at the (14) _____ or customs post. If the goods are going abroad, we arrange (15) _____ and prepare the (16) _____.

We also discuss (17) _____ in the (18) _____. Sometimes the customer makes an (19) _____, and other times they use a (20) _____. The terms and conditions also include our (21) _____, (22) _____, and (23) _____. If there is any problem, like damage during shipping, we can (24) _____ the goods.

Of course, we must also check the (25) _____ and (26) _____ in the customer's country. We make sure all procedures and documents are correct so there is no delay at customs. By following this process, we can (27) _____ our products smoothly and keep our customers happy. Thank you.