

See you soon. Bye.

I hope you are fine.

Your sister,

I want to give my friend as a birthday present.

You have a meeting in Langkawi Island.

How are you?

Please buy a keychain and chocolates for me.

name

I hope you buy can.

Hi, sister.

To	
From	
Subject	Buy for me
Greetings	
Introduction	
Content + hope	
Closure	
Signing Off	
Name	