

## MAKING AN APPOINTMENT

Practice the dialogue.

**Receptionist** : Thank you for calling Happy Dental Clinic. Jane \_\_\_\_\_.  
How can I help you?

**Patient** : Hi, Jane. This is Alex More calling. I have a sore eye. I was hoping Dr. Phil would have some time to see me tomorrow. Will he be \_\_\_\_\_?

**Receptionist** : I'm \_\_\_\_\_ he's booked this week. I can put you in for 2 PM next Tuesday. How does that sound?

**Patient** : That would be great.

**Receptionist** : Okay great. \_\_\_\_\_ calling. I'll see you on Tuesday then.

